



نظامت داخلہ / Directorate of Admissions / प्रवेशनिदेशालय

Date: 7<sup>th</sup> July, 2025

**Procedure for the Conduct of Online Counselling for the Master of Computer Applications (M.C.A)**

1. The selected candidates will have to upload the following certificates from **10am** of **8<sup>th</sup> July 2025** to **5pm** of **9<sup>th</sup> July, 2025** through their login credentials on the Admission portal <https://manucoe.in/regularadmission/>
  - i. \*Proof of Urdu as a language/subject/medium at 10<sup>th</sup>/12<sup>th</sup> /Graduation or equivalent from Madarasa Board.
  - ii. \*Marks sheet of 10<sup>th</sup>/SSC/equivalent Board Examination.
  - iii. \* Marks sheet of 12<sup>th</sup> Board Examination.
  - iv. \* Marks sheet Qualifying Examination.
  - v. Transfer Certificate (from the Institution last studied).
  - vi. Migration Certificate (from the Institution last studied).
  - vii. \*Valid Category Certificates OBC/EWS/SC/ST/PWD (format prescribed by Government of India) if applicable.
  - viii. \*Valid Supernumerary Quota Certificate (ECA / NSS / NCC / Sports / Children of Armed Personnel / Kashmiri Migrant / MANUU Staff Quota) if applicable.
  - ix. \* Valid Special Category Certificate (MANUU Model School Students) if applicable.
  - x. Bonafide / Character Certificate (from the institution last studied).

**Note: \* Mandatory as relevant.**

2. While uploading the certificates, selected candidates are required to update their mobile number and email through which they could be contacted.
3. **The Certificate verification will be taken up by concerned Departments. The candidates are required to be alert and available to respond for any clarification sought by the Department Verification team from 10am to 5:30pm on 10<sup>th</sup> July, 2025.**
4. In case of non mandatory certificates time would be given for submission till **15<sup>th</sup> July, 2025.**
5. If all certificates are in order and the verification team approves for provisional admission, then you will receive an SMS or email to proceed for fee payment.
6. **To complete the admission process, again login to your admission portal and pay the required admission fee. The last date of fee payment is 13<sup>th</sup> July, 2025.**
7. In case the verification team finds that the candidate is not eligible, he/she will receive an SMS or email indicating which certificate is not proper or which certificates were not uploaded.
8. In case any candidate finds difficulty in uploading of certificates, for assistance he/she may send an email to [admissionsregular@manuu.edu.in](mailto:admissionsregular@manuu.edu.in).
9. For further admission related updates please join and check WhatsApp channel <https://whatsapp.com/channel/0029Va55YVu5vKA4ldmP0B3f>.

**Note: The admission for Supernumerary Quota under ECA / NSS / NCC / Sports / Children of Armed Personnel / Kashmiri Migrant / MANUU Staff Quota and Special Category Quota (MANUU Model School Students) will be taken up separately.**

<b>Second List of Provisionally Selected Candidates for Admission into Master of Computer Applications (M.C.A) (Regular Mode) 2025-26</b>							
SNo	Application No	Hall Ticket	Name	Gender	Rank	Category	Allotted Category
1	M250003524	2517860005	KHAJA EHTASHAM	Male	10	General	General
2	M250003313	2530860009	INTEZAR AZMI	Male	12	General	General
3	M250003961	2517860004	MOHD AAZAM	Male	21	EWS	EWS

4	M250005956	2536860007	MOHAMMAD ANAS	Male	23	OBC	OBC
5	M250008104	2536860002	ABID RAZA	Male	25	OBC	OBC
6	M250012508	2536860001	MOHD KHALID	Male	27	OBC	OBC
7	M250005674	2517860007	NIDA BANO	Female	113	OBC	OBC Women

Director,  
Directorate of Admissions

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