



مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
(Accredited "A" Grade by NAAC)

Proforma for crediting of 1/3rd of Earned Leave

Sl. No.	Name & Designation of the faculty	Department	Nature of Vacations	Year and Period of vacations	Total No. of days worked excluding Sat, Sun, Leaves & Holidays	Nature of work assigned during the Vacation by HOD

Signature of faculty: _____

Name of the faculty: _____

Designation: _____

I hereby certify that information furnished is true to the best of my knowledge.

Head of the Department
Signature and Stamp