



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

PURCHASE & STORES SECTION

No. MANUU/Purchase/F.126/2022-23/769

06.01.2023

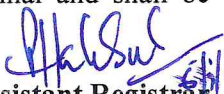
Sub: MANUU – Purchase & Stores – Disposal of Old files, SLM Books and other papers material of DDE, MANUU – Reg

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The University intends to **dispose-off old files, SLM books and other papers material of DDE, MANUU (8000kgs approximate)** of MANUU through quotations from the registered firms. Registered firms may submit the sealed quotations as per Annexure – I on or before **19.01.2023 by 3.00p.m** at Purchase & Stores Section. The firms may inspect the material during office hours i.e. 10am to 5pm (from Monday to Friday) where these materials are kept.

Terms & Conditions:

1. The bidder should be registered firm. GST certificate must be submit along with Annexure – I.
2. Material will be disposed of “as is where is basis” against full payment inclusive of all taxes / labour etc.
3. The amount should include all the charges including GST, transportation, integration etc.
4. **Sale Award:** The successful H-1 firm will be awarded sale award. In case of two or more firms quoting the same H-1 rate, in such situation, the University shall call revised & fresh quotations from such firms only with short duration.
5. **Lifting of Material:** The successful H-1 firm shall lift and transport the entire material within 3days (excluding holidays, Saturday and Sunday) from the date of issue of sale delivery order at their own cost. Before lifting the material, the firm shall deposit the Demand Draft equivalent to H-1 rate.
6. The material should be weighed in the presence of University Officials at DDE building. Requisite weighing machine, labor, packing material etc shall have to be arranged by the successful H-1 firm. Lifts are not permitted to use.
7. The quantities shown in the above table may vary and the University reserves the right to award $\pm 25\%$ of the tender value / each item (s) / quantity on H-1 rates while award of the contract.
8. Conditional / incomplete tender are liable for rejection.
9. MANUU will not take any responsibility of the items after sale award and after shifting from MANUU Premises.
10. For any query/clarification, you may contact Purchase & Stores Section, 040-23001697.
11. The University reserves all the rights to reject or accept any quotation without assigning any reason or cancel or withdraw the tender notice at any stage.
12. In case of any dispute, Hyderabad will be the Jurisdiction. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and shall be binding on the both the parties.


Assistant Registrar
(Purchase & Stores)

Gachibowli, Hyderabad – 500 032

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

مولانا آزاد نیشنل اردو یونیورسٹی

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Annexure-I

(Technical)

1.	Name of Firm	
2.	Contact Details	Postal Address Tel No. / Mobile: E-mail:
3.	GST Registration Details	(Enclose Proof)

(Financial)

1.	Rate Per KG Inclusive of all	Rs..... In words:
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Declaration:

- That we have not been debarred by any Government Department/Under taking.
- It is hereby declared that the firm have carefully read and understood the enquiry and **agreed with all the clauses**, terms and conditions of the enquiry, Hyderabad jurisdiction etc and agreed that the decision of the University shall be final in all respect.

Place :

Date :2023

Signature of the authorized
representative of the firm with stamp

Gachibowli, Hyderabad – 500 032

☎ 040-23001697, EPABX No.2300 6612 -15 / Extn: 1342, Website: www.manuu.ac.in & Email: purchase@manuu.edu.in