

Dear Students,

As you may fully aware that due COVID-19 Pandemic, the University and hostel facility has been closed since, March, 2020. The University and hostel facility has been reopened in phased manner since 27th January, 2021 with precautionary measures as per Standard Operating Procedures (SOP) for safety and health protocol prepared by UGC Guidelines (November, 2020). Subsequently, the 2nd 3rd and 4th phase of the Re-opening of the University has been schedule from 15th February 2021, 04th March, 2021 and 25th March, 2021 respectively.

The University is aware that there are few months left in completion of the final semester/year of the current academic year (2020-21). Accordingly, the students may avail the Hostel facility till the end of the current Semester (June/July, 2021).

- a. In view of the Hostel facility to be availed by the students for a limited duration/period, the University has already reduced the Hostel fee from **Rs.1200/- to Rs.600/-** for current academic year (2020-21) only.
- b. Further, in view of representation made by the students, the University has also decided to reduce the **Gas Charges from Rs.1600/- to Rs.1000/-** for current academic year (2020-21) only.
- c. The University has already reduced the fee **towards Mess additional Advance from Rs.5000/- to Rs.3000/-**. Hence, presently, the total amount to be deposited for availing Mess facility is **Rs.7100/- instead of Rs.9100/-**. Therefore, it not possible to reduce this amount further, because, Mess facility to the students is provided based on the Mess advance amount deposited by the boarders. To provide Mess facility smoothly and efficiently, the food items of Mess are procured through the Vendors after advance payment. The Mess Bill of the previous month is paid later by the students, but the items required for current month is essentially required to provide the Mess facility continuously. Accordingly, the food items are procured from the Vendors after payment for current month. Moreover, the mess charges will be approximately between **Rs. 3000/- to Rs.4000/-** till the number of students increase up to 200 or more. Hence, the amount charged for Mess facility from the student is Rs. 3500/- as running Mess advance. The amount of Rs. 3600/- has been charged as next month advance, so, that the food items can be procured for current month. The Provost office does not have fund to procure the food items, if said amount is not taken from the students. Further, the students paid the Mess Bill of previous month from 05th to 15th of every month.
- d. The students who are bonafide borders of the Hostels during academic year (2019-20) and have excess amount towards Hostel Mess Deposit, the excess amount will be adjusted for the final year students who are asked to join the campus in different phases in current academic year 2020-21. However, for other students, who are not in the final year, the excess amount of Hostel Mess advance will be refunded /adjusted in next academic year (2021-22). In case, the final year

students of the current academic year (2021-21) who may not be invited to join the Hostel in up- coming re-openings in view of COVID-19 Guidelines of UGC, will be asked to provide his/her bank account details, so, that the excess amount may be refunded. Accordingly, the Provost Office will notify the students to claim the excess amount in the month of May/June, 2021.

- e. The students who could not join the Hostel facility within stipulated period as per notification of 2nd 3rd and 4th phase of the Re-opening of the University, may send a request to Provost, (Boys/Girls Hostels) explaining the valid reasons for not reporting within said/given period. However, the student may be provided Hostel facility, based on the availability of separate accommodation and other precautionary measure of COVID-19 Pandemic Guidelines of UGC- November, 2020.
- f. The University has been making continuous review for re-opening for the University/Departments/Hostels for students wherever considered appropriate and commensurate with their course curriculum, in a phased-manner and duly adhering the COVID-19 Pandemic Guidelines of UGC- November, 2020.
- g. The students who are invited to join the Departments and Hostels during 1, 2, 3 and 4th Phase of Re-opening has been in accordance with UGC guidelines as well as the course having desired project/lab works which essentially requires physical presence of student. However, the invited students of final year will attend the classes "**Online**" mode only. Further, the University has initiated to obtain feedback from the Departments of such course whose students have not been invited in said/previous phases of University Re-opening. In case, If, the Departments are desirous to have mandated physical presence of their student's for project or lab related works, then the University may take appropriate decision keeping in mind about availability of separate rooms against the existing strength of accommodation at Hostels as well to precautionary measures can be compliance in regard to SOP regarding COVID - 19 Pandemic Guidelines of UGC- November, 2020.
- h. Further, the students should recognise that whatever measures/steps the University is taking; they are in the interest of the students and in accordance with the directives of UGC which are required to be followed compulsorily to ensure the health and safety of the students.
- i. It may not be out of context to reiterate that the University is having various challenges during COVID-19 pandemic situation and it goes without saying that the students should feel pride in getting associated with the University as a partner in achieving its vision, mission and objectives effectively and efficiently.

Yours faithfully,
Registrar I/c