



No. MANUU/Admn&Gov./F.16/2016-17/215

Dated: 06/10/2017

CIRCULAR

Sub: Transaction Audit of MANUU University by O/o Director General of Audit (Central), Hyderabad - Reg.

Ref: With the Approval of the Registrar

The Audit Team of the office of the Director General of Audit (Central), Hyderabad has communicated that the Transaction Audit of the Maulana Azad national Urdu University, Hyderabad is being conducted from 09.10.2017, In this context, the Registrar, MANUU has issued instructions to extend all sort of cooperation in carrying out the audit including production of record, clarifying the doubts, furnishing the replies to the audit enquiries etc., and facilitate the smooth conduct of audit.

The Head of the Department/Sections may arrange for production of record and entrust the duties for furnishing any clarification to the audit team as per the schedule informed by the Liaison Officers. The replies to the audit enquiries issued during the course of audit should be furnished immediately.

The Internal Audit Officer and Joint Registrar (A&G) will be the Liaison Officer to coordinate assisted by Abrar Ahmad.AR with the audit team.

Joint.Registrar

To

All the Deans /Director Schools of Studies
All the Heads of Departments (Teaching) /
All Sections Heads / In-charge (Non-Teaching)

Copy to:

- 1) Vice-Chancellor's office / Pro-Vice Chancellor's office
- 2) Registrar office
- 3) Finance & Account Section
- 4) Internal Audit Dept.
- 5) Director, CIT with a request to upload on the University Website
- 6) Concerned file