



ADMINISTRATION – SECTION / प्रशासन अनुभाग

सं.No. MANUU/Admn /F.61/2020-21/ 1129

दिनांक: 05.04.2021

OFFICE ORDER/ कार्यालय आदेश

विषय MANUU – Preventive measures to contain the spread of Novel
Sub: Coronavirus COVID 19- Resolution of COVID 19 Monitoring
Committee-Office Orders-Reg.

संदर्भ: 1. Minutes of the COVID 19 Monitoring Committee held on 29.03.2021.
Ref: 2. Approval of the Vice Chancellor dated:30.03.2021

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In view of the recent increase in the COVID -19 cases, an emergent meeting was held to discuss the issues related to prevention, control and treatment of the students, staff of MANUU. As such the meeting resolved to take the following measures for effective management of COVID-19 in MANUU Campus.

1. As per the Government of India guidelines and orders, work from home (WfH) should be encouraged as much as possible, and staggered timing shall be complied.
2. The Proctor office/ security incharge shall ensure strict thermal screening at the university's main entrance.
3. All Department Heads/Section Heads should ensure that the all the respective staff must wear face mask, maintain social distancing, and sanitize their hands as per guidelines (Covid-19 protocols).
4. If any employee gets Covid-19 positive, they must inform the same to Covid-19 committee/Medical Officer.
5. If any employee comes in direct contact/exposure with a Covid-19 positive patient, they must ensure to do RT-PCR test and keep themselves in home isolation.

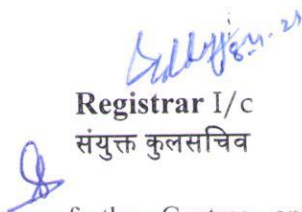
مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
(Accredited "A" Grade by NAAC)



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6. Due to prevailing situation of Covid-19 cases, sanitization/disinfection of the buildings should be done as per requirement.
7. Purchase Section should supply the Sanitizer to all the buildings and the keeping the sanitizer in the sanitizer stand must be ensured by the Deans/Incharge of the School/Directors/Centres / Heads of Departments / Heads of Sections.
8. Wearing of Face Masks is mandatory in the offices/premises.
9. That Procutor Office shall ensure that only essential services and food delivery items may be allowed inside the campus by strictly following Covid-19 protocols.
10. Covid-19 Precautionary Flashes will be displayed on the university website for 5-10 seconds immediately after browsing the university website.
11. All the university staff may be encouraged to go for Covid-19 vaccination as per the GoI guidelines.

Hence, the respective Departments may take the necessary steps as per the above resolutions, to ensure strict management of COVID-19 as per the guidelines of GOI issued from time to time.


Registrar I/c
संयुक्त कुलसचिव

To

All Deans of Schools of Studies/ Heads of Departments/Directors of the Centres and Directorates/Principals/ Incharges / Central Library and Heads of Sections (Teaching and Non-Teaching) Headquarters and Satellite Campuses, Regional Centres, Sub-Regional Centres, DSW, Proctor & Incharge Security, Provost (Boys&Girls)

Copy to/ प्रतिलिपि

1. Offices of Vice-Chancellor / Registrar /FO
2. Director, CIT for uploading on University Website