



No. MANUU/Exams/2023/F.104/5438

2nd May 2023

CIRCULAR

Sub: Timelines for Even Semester (E-23) - Certificate / Diploma / UG/ PG Programs - Reg.

Following are the Timelines for completing course registration in the Even Semester:

SN	Task	Scheduled Date
1	Registration of Courses/Papers for Examination by all the Students into IUMS by login through the Students' Portal http://manuucoc.in/ums/student/login	10 th May 2023
2	Approval of Course/Papers by all the concerned Academic Coordinators.	15 th May 2023
3	Freezing of Course/Papers of all the programs by the Examination Branch.	18 th May 2023
4	Display of complete Roll Lists in 'General Reports' on https://manuucoc.in/ for information of the HoDs/Principals.	19 th May 2023

Notes:

1. Students should register the courses/papers for which they are attending the classes.
2. All the Final Semester students must ensure that the mandatory Ability Enhancement / Generic / Non-Credit courses are completed before completion of the program.
3. For any clarifications, the students should contact their Academic Coordinator / HoD.
4. Academic Coordinators shall ensure that the attendance of the students in all papers/courses is available on IUMS portal.
5. The URL/IUMS shall not be accessible for updates after the due dates detailed above.

Controller of Examination

To:

All the Heads of the Departments
All the Principals of the CTEs/Polytechnics
The I/c Satellite Campuses
All the Academic Coordinators

Copy to:

All the Deans of School of Studies
The Director CIT (for website uploading)