



No: MANUU/EXAMS/F.104/2024/5901

20th June 2024

NOTIFICATION

SPECIAL EXAMINATIONS (for Regular Mode Final Semester Students only)

Sub: MANUU – Examination Branch (Regular Mode) – Conduct of Special Backlog Exams (last Odd and last Even Semester Examinations) of Certificate / Diploma / UG / PG programmes – Reg.

It is hereby notified that the **Special Examinations shall be conducted for the Final Semester students of each Programme** (Diploma/ UG/ PG levels). **Students of only final semesters can register for the Backlog Papers of their last Odd and last Even semesters.**

- 1 **Students** appearing for **Special Backlog Exams** of their last Odd / last Even Semester shall visit IUMS at <http://manucoe.in/ums/student/login> and register for Special Backlog Exams and shall **remit Exam Fee (through online)**.
- 2 **General Rules:**
 - i. The last date for payment of Examination Fee is **08.07.2024**. Examination Fee shall not be accepted after the last date.
 - ii. For students who have failed / obtained less than 5 CGPA in the final Odd / Even semester exams shall be permitted to complete the programme.
 - iii. Students shall be permitted to appear in 50% of the courses.
 - iv. The special exams shall be only for theory and practical exams. This shall not be applicable for Continuous Internal Assessment / Projects / Teaching Practices / Field Visit, etc.
 - v. Special exams shall be only for current batch of final semester students only, provided there are no backlog courses in other preceding semesters.
 - vi. This shall not apply for improvement.
 - vii. This shall not be applicable to PhD course work exams and other add-on programs.
 - viii. Students detained due to shortage of attendance shall not be permitted.
 - ix. Students appearing in special exams shall not be eligible for gold medals / University Rank Certificates etc.
 - x. Exam Fee for each theory / Practical course shall be **Rs 100/- per course** for the Special exam.

Special Examinations shall be held immediately after the reopening of the University after Summer Vacations. The Examination Time Table shall be available on the University website. Students can download their Hall Tickets one day before the commencement of the Special Examination.

To:

**All the Deans / HoDs / Academic Coordinators
The Director, CIT (with a request to activate the portal)**

Controller of Examinations