



मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
A Central University under Ministry of Education
Government of India



स्थापना एवं भर्ती - II अनुभाग / Establishment & Recruitment - II Section

सं./No. MANUU/ER-II/EF.318/2024-25/ 573

23rd July 2024

कार्यालय आदेश/OFFICE ORDER

विषय/Sub: Sanction of Dress Allowance to the eligible Non-Teaching employees as per 7th CPC recommendations- Orders - Issued.

संदर्भ /Ref: 1.Dept. of Expenditure (MoF) O.M.No.19051/1/2017-E.IV, dated 02.08.2017
2. Approval of the Incharge Vice Chancellor dated 18.07.2024

The Competent Authority has accorded approval for sanction of Dress Allowance to (104) eligible Non-Teaching employees w.e.f 01.07.2024 as mentioned in the list annexed herewith at the following rates:

SN	Category	Designation	Amount per annum ₹
1	I	Medical Officer/Pharmacist/X-Ray Technician @Rs. 5,000/- per year	5,000/-
2	II	Nursing Officers @Rs.1800/- per month (Rs.21,600/- per year)	21,600/- (1800x12)
3	III	Drivers @ Rs.5,000/- per year	5,000/-
4.	IV	Cooks/ Multi Task Staff (Office Attendants/Lab Attendants/Library Attendants/ Hostel Attendants/ Workshop Attendants/ Kitchen Attendants @ Rs.5000/- per year	5,000/-

2. Further, the eligibility to Dress Allowance shall be subject to condition that Head/Incharge of the employee concerned certifies on the monthly attendance sent to F&A Section and ER-II Section that the employee has been regularly wearing the Uniform during the period covered under statement of attendance.

3. Therefore, all the above eligible Non-Teaching employees are hereby directed to submit an undertaking duly certified by the concerned Heads/Incharges to the Finance & Accounts Section on or before 29.07.2024 (copy of the undertaking enclosed) for release of payment.

// By Order //



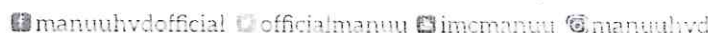
सहायक कुलसचिव /Asst. Registrar
Establishment and Recruitment -II

प्रतिलिपि /Copy to:-

- 1.Offices of V.C/Registrar/OSD-I/OSD-II
- 2.The Finance Officer for release of payment
- 3.All Heads of Schools/Departments/Centres/Institutes/Sections
- 4.All the eligible Non-Teaching Employees
- 5.Director, CIT for uploading on the University website.
- 6.Concerned file.

गञ्जीबौली, हैदराबाद - ५०००३२, तेलंगाना, भारत / Gachibowli, Hyderabad - 500 032, T.S. India

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مولانا آزاد نیشنل اردو یونیورسٹی
مؤلانا آزاؑ نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
(Accredited 'A' Grade by NAAC)



UNDERTAKING

I _____ designation _____

Department / Section / Centre _____ undertake that I will attend the office in uniform as prescribed by the University vide order No. MANUU/ER-II/EF.318/2024-25/573, dated 23.07.2024 failing which my Dress Allowance may be withdrawn.

Signature: _____

Name: _____

ID No: _____

Designation: _____

Place of work: _____