F. no. HQ-12018/2/2021-HR-HQ/1879
Unique Identification Authority of India
(Human Resource Division)

UIDAI Head Office, Bangla Sahib Road
Gole Market, New Delhi – 110 001
Dated 26th June 2024

Circular

Subject: Inviting applications on deputation (on Foreign Service terms), for the post of Deputy Director General (JS equivalent) in the Unique Identification Authority of India Head Office, New Delhi

The Unique Identification Authority of India (UIDAI) is established under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for developing the policy, procedure and systems for issuing Aadhaar numbers to individuals and perform authentication thereof under the Act.

2. UIDAI hereby invites applications from eligible officers for filling up one post of Deputy Director General (JS equivalent) in the Unique Identification Authority of India Head Office, New Delhi, on deputation basis, on Foreign Service terms.

3. **Eligibility**

3.1 The details and eligibility criteria for the said post are as follows:

Post	Number of vacancy	Eligibility criteria
Deputy Director General {Pay Matrix Level-14 of the 7th Central Pay Commission (₹1,44,200-2,18,200)}	One*	1. *Essential:* 1.1 (i) Officers from the Central Government** holding analogous posts on regular basis in the parent cadre/department, or with four years of regular service in the Pay Matrix Level 13 of the 7th Central Pay Commission (₹ 1,23,100-2,15,900) or above; *or* (ii) Officer from a State or Union Territory (UT) Government, or a Public Sector Undertaking (PSU), or an Autonomous Organisation, holding regular post in corresponding grades with requisite experience 1.2 Age below 56 years, as on the closing date for the application 2. *Desirable:*

VC Office / دفتر شیخ الجامعہ
F.M.No./ تحریک مسل نمبر 710
Inward Dt./ تاریخ ادخال 5/7/24
Outward Dt./ تاریخ اخراج 10/7/24

website

10.07.24

		(i) Experience in monitoring and implementation of large-scale project(s) having multiple ecosystem partners (ii) Experience in handling of matters relating to Budget, Contract Management, Coordination, Establishment, Human Resource Management, Administration, Procurement of Goods And Services etc. (iii) Experience in e-governance and ICT related Projects *Note:* 1. Officers holding analogous post in the parent organisation may be preferred. 2. Individuals who apply for the post may not withdraw their candidature subsequently. 3. Since the post is to be filled up on deputation basis, private candidates are not eligible. 4. Minimum residual service should be 3 years, as on closing date for the application.

* UIDAI may change the number at any time, in its discretion

** Only officers who have completed at least five years of government service may apply

3.2 For eligibility of applicants from an organisation that has a different structure of pay than that in the Central Government, the following shall be considered as the equivalent pay scales/grades (along with experience, if any):

Pay level of posts in UIDAI	Equivalent grade of and experience in substantive post in PSUs	Equivalent pay scale of substantive posts in Public Sector Banks	Equivalent pay scale of substantive posts in the Life Insurance Corporation of India
Level-14	(E-8 Grade) Rs 1,20,000-2,80,000 (Revised) Rs 51,300-73,000 (Pre-revised)	General Manager/Scale-VII Rs 1,16,120-1,29,000/ (Revised) Rs 76,520-85,000/ (Pre revised)	Rs 1,30,500- 167370 and above scale
Level-13	(E-7 Grade) Rs. 1,00,000-2,60,000 (Revised) Rs. 43,200-66,000 (Pre-revised)	Deputy General Manager/Scale-VI Rs.1,04,240-1,16,120/- (Revised) Rs.68,680/-76,520/- (Pre revised)	Rs. 1,07,820-1,41,840/-

4. Terms and conditions of deputation

4.1 The period of deputation shall be five years. The lending organisation may relieve an officer for a lesser period, as per its policy/rules/regulations, subject to a minimum of three years.

4.2 During the period of deputation,—

(a) the recruitment, appointment, salary, allowances, joining time, medical benefits, travelling allowance, etc. shall be as per the provisions of the Unique Identification Authority of India (Appointment of Officers and Employees) Regulations, 2020 and the Unique Identification Authority of India (Salary, Allowances and other Terms and Conditions of Service of Employees) Regulations, 2020 {said regulations are available on the website of UIDAI (www.uidai.gov.in)};

(b) leave shall be regulated by the Central Civil Services (Leave) Rules, 1972; and

(c) subject to the said regulations and rules, the terms and conditions of deputation shall be governed by the provisions of the Department of Personnel and Training (DoPT) Office Memorandum no. 6/8/2009-Estt.(Pay II), dated 17.6.2010 and other orders/guidelines issued by DoPT in this regard from time to time.

4.3 In case the appointment is made from an organisation whose pay structure and/or Dearness Allowance pattern is dissimilar to that in UIDAI, only the pay shall be protected and not the perquisites, as per paragraph 5.1(ii)(b) of DoPT Office Memorandum no.6/8/2009-Estt.(Pay II), dated 17.6.2010.

5. Facilities available to officers of UIDAI

5.1 Officer/Employee shall be eligible to avail of medical benefits as per Medical Reimbursement Scheme of UIDAI. Alternatively, he/she may opt to avail of medical benefits that may be admissible under the service conditions of his/her parent organisation, subject to the condition that there is no financial liability on UIDAI on account of such benefits. In particular, if the officer/employee is availing of benefits under the Central Government Health Scheme in the parent organisation, he/she may opt to continue with the same.

5.2 Aadhaar Housing Complex for residential accommodation may available for willing UIDAI Officers at DDU Marg, New Delhi.

6. Application procedure

6.1 Eligible and interested individuals may apply through proper channel in the form set out in Annex I.

6.2 **Addressee organisations are requested to forward the applications of such eligible and interested individuals in respect of whom they are the parent organisation, and whose services may be spared by the cadres controlling authority in case such an**

applicant is selected. Applications of individuals whose services cannot be spared by the cadre controlling authority may <u>not</u> be forwarded.

6.2.1 In this connection, it is clarified that, for the purposes of this circular,—

(a) in respect of members of the Indian Administrative Service, Indian Police Service and Indian Forest Service, including in respect of members serving in their allotted State cadre, the reference to cadre controlling authority means, respectively, the Department of Personnel and Training, the Ministry of Home Affairs and the Ministry of Environment and Forest in the Government of India;

(b) in case no authority is specified as the cadre controlling authority in respect of the parent organisation, such authority as is competent to approve the relieving of the officer on deputation shall be construed as the cadre controlling authority.

6.3 Only applications received through proper channel, along with the following documents, may be considered:

(a) Application in the form set out in Annex I; and

(b) Certificate from the forwarding officer in the form set out in Annex II, along with—

(i) cadre clearance from the cadre controlling authority; and

(ii) Copies of ACRs/APARs for the last five years, duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or an officer of equivalent rank in the parent organisation.

6.4 Applications complete in all respects, in the form set out in Annex I, along with the documents specified in paragraph 6.3, may be forwarded to **Director (HR), Unique Identification Authority of India, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi – 110 001** and, additionally, through email at deputation@uidai.net.in The last date for receipt of applications complete in all respects is 26.8.2024. Applications that are received after the last date or are incomplete may not be considered.

7. The Authority reserves the right to withdraw this circular at any time, without assigning any reason.

Signed by Piyush Chand Gupta
Date: 26-06-2024 16:05:33

(Piyush Chand Gupta)
Director
Tel.: 011-23478554
Email: dir.hr-hq@uidai.net.in

To:

1. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi, with the request to post this circular on the Department's website
2. Secretary to the Government of India in charge of a Ministry/Department (all, as

per list), with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview

3. Chairperson and Chief Executive Officer, Railway Board, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
4. Chief Secretary to State Government (all, as per list), with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
5. Chief Secretary, Government of NCT of Delhi / Government of Puducherry / Government of Jammu and Kashmir / Andaman and Nicobar Islands Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
6. Administrator, Dadra and Nagar Haveli and Daman and Diu Administration / Lakshadweep Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
7. Advisor to Administrator, Chandigarh Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
8. Advisor to Lieutenant Governor, Ladakh Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
9. Director General, National Informatics Centre / Centre for Development of Advanced Computing, with the request to give wide publicity to this circular in their respective organisations
10. Director, Bhabha Atomic Research Centre, with the request to give wide publicity to this circular in the organisation
11. Chairman and Managing Director, Bharat Electronics Limited / Bharat Sanchar Nigam Limited / Mahanagar Telephone Nigam Limited / Bharat Broadband Network Limited / RailTel Corporation of India Limited / Power grid Corporation of India / Electronics Corporation of India Limited, with the request to give wide publicity to this circular in their respective organisations
12. Secretary, Telecom Regulatory Authority of India, with the request to give wide publicity to this circular in the organisation
13. Chairman, National Highways Authority of India / Food Corporation of India, with the request to give wide publicity to this circular in their respective organisations
14. Managing Director, Centre for Railway Information Systems, with the request to give wide publicity to this circular in the organisation

15. Chief Executive Officer, Centre for Development of Telematics, with the request to give wide publicity to this circular in the organisation
16. The Indian Banks' Association (IBA), with the request to give wide publicity to the vacancy in all Public Sector Banks
17. Deputy Managing Director and Chief Development Officer, State Bank of India, with the request to give wide publicity to this circular in the bank and its employees posted outside the bank
18. Chief General Manager in charge of HR Department, Punjab National Bank / Canara Bank / Bank of Baroda / Union Bank of India / Bank of India / Indian Bank, with the request to give wide publicity to this circular in their respective banks and its employees posted outside the bank
19. Executive Director (Personnel), Life Insurance Corporation of India, with the request to give wide publicity to this circular in the corporation and its employees posted outside the Corporation
20. Director, Indian Institute of Technology / National Institute of Technology / Indian Institute of Science Education and Research / Indian Institute of Information Technology / Indian Institute of Management (all, as per list), with the request to give wide publicity to this circular in their respective institutions
21. Vice Chancellor of a Central University (all, as per list), with the request to give wide publicity to this circular in the university
22. Vice Chancellor, Rashtriya Raksha University / National Forensic Science University, with the request to give wide publicity to this circular in their respective universities
23. Director, Indian Institute of Science, Bengaluru / International Institute of Information Technology Bangalore / Indraprastha Institute of Information Technology Delhi / International Institute of Information Technology Hyderabad / Dr Shyama Prasad Mukherjee International Institute of Informational Technology, Naya Raipur, with the request to give wide publicity to this circular in their respective institutions
24. Website of UIDAI
25. National Career Service Portal
26. Media Division, UIDAI Head Office for publicising the vacancy in at least two national dailies, *Employment News* and the social media handles of UIDAI

Annex I

Application Form

To:

Director (HR)
Unique Identification Authority of India
Bangla Sahib Road, Behind Kali Mandir
Gole Market, New Delhi-110001

Subject: Application for appointment to the post referred to in UIDAI circular no. _____/_____, dated ___ June 2024

Sir/madam,

I hereby apply for the post(s) in UIDAI, for which applications have been invited by UIDAI *vide* its circular no._____/____, dated ____ June 2024, and furnish details as under:

1. *Post and location applied for*:

S. no.	Post	Location preference
1.1	Deputy Director General	UIDAI Head Office, New Delhi

2. *Basic details*:

2.1	Name of applicant: (in BLOCK letters)									Recent passport size photograph (to be pasted)
2.2	Gender:	Male		Female		Third gender				
	Tick as applicable:									
2.3	Date of birth:									
		D	D	M	M	Y	Y	Y	Y	
2.4	Date of superannuation:									
		D	D	M	M	Y	Y	Y	Y	
2.5	Contact details:	(a) Correspondence address:								

		(b) Mobile number:	
		(c) Email: (in BLOCK letters)	

2.6 Education qualification (graduation/diploma level and above):

Qualification (degree, diploma, certificate etc.)	Year	Name of university, institution or other qualification-awarding body	Percentage of marks / Grade Point Average	Discipline / branch / specialisation

2.7 If applicant is a member of an organized service, full name of the service:

2.8 Details of employment:

(in reverse chronological order, for preceding 10 years; enclose a separate self-authenticated sheet, if required)

Organisation	Position held	Period (month and year)		Scale of pay	Brief description of nature of duties
		From	To		

2.9	Present post held on:	Regular basis		Deputation basis		
	Tick as applicable:					
2.10	If present post is held on regular basis, name of the post, details of the same:	(a) Level/scale of pay:				
		(b) Date of appointment:				

2.11	If present employment is on deputation basis, details of the same:	(a) Date of appointment:	
		(b) Approved period of deputation:	
		(c) Parent organisation:	
2.12	Training/ courses attended:		
2.13	Details of awards, honours, appreciation etc.:		
2.14	Details of application forwarding authority:	(a) Name:	
		(b) Full designation:	
		(c) Full office address:	
		(d) Office telephone number:	

3. *Details regarding eligibility for post(s) applied for (see part 1 of this form):*

(i) For post(s) listed at serial number(s) 1.1: Deputy Director General

Eligibility criteria	Details regarding meeting of the eligibility criteria
Essential: Officer from the Central Government holding analogous posts on regular basis	

in the parent cadre/department	
or with four years of regular service in the Pay Matrix Level 13 of the 7th Central Pay Commission (₹ 1,23,100-2,15,900) or above	
or Officer from State/UT Government or Public Sector Undertaking (PSU) or Autonomous Organisation, holding regular post in corresponding grades with requisite experience.	
Desirable: (i) Experience in monitoring and implementation of large-scale project(s) having multiple ecosystem partners (ii) Experience in handling of matters relating to Budget, Contract Management, Coordination, Establishment, Human Resource Management, Administration, Procurement of Goods And Services etc. (iii) Experience in e-governance and ICT related Projects	
Additional information, if any, in support of the applicant's suitability for the post: (attach separate sheet, if required)	

Date:

Place:

Signature of applicant

Certified that the service particulars given by the applicant above have been verified from his/her service records and found to be correct.

Signature with stamp of office of the forwarding authority

Annex II

Certificate from forwarding authority
(On the letter head of the organisation)

No. _____ Date: _____

1. Dr/Mr/Ms _____, if selected for appointment on deputation in the Unique Authority of India, will be relieved for a period of _____[1] years.

2. The information furnished by the said officer has been checked against his/her service records and is correct.

3. Integrity of the officer is certified.

4. No vigilance case is either pending or being contemplated against the officer.

5. It is certified that no penalty has been imposed on the officer during the last 10 years.

Or

The details of penalties imposed on the officer during the last 10 years are given in the duly signed and stamped enclosed statement.[2]

6. Photocopies of ACRs/APARs for the last five years are enclosed herewith, duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or an officer of equivalent rank.

Encls.: as above

Signature

Name:

Designation:

Telephone:

[Stamp of office]

Email:

Date: _____

Place: _____

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[1] Period for which the officer shall be relieved should not be less than three years. In respect of officers borne on any cadre of services or posts of the Central Government or a State Government, this confirmation regarding the relieving of the applicant officer in the event he/she of she is selected should be made only with the requisite approval or no objection or "cadre clearance" from the relevant cadre controlling authority. In case no authority is specified as such in respect of the parent organisation, such authority as is competent to approve the relieving of the officer on deputation is to be considered as the cadre controlling authority for the purposes of this circular.

[2] Please strike out whichever is not applicable

Unique Identification Authority of India
Head Office, New Delhi – 110 001
RECRUITMENT NOTICE

No. 21/2024

Dated 26th June 2024

The Unique Identification Authority of India invites applications on deputation (on Foreign Service terms) for the post of Deputy Director General (JS Equivalent) at Unique Identification Authority of India Head Office, New Delhi, in Pay Level-14 of the 7th Central Pay Commission respectively. Eligibility criteria are as follows:

(i) **Deputy Director General:**

Essential: Officers, below 56 years of age, from the Central Government, holding analogous posts on regular basis in the parent cadre/department or with four years of regular service in the Pay Matrix Level 13 of the 7th Central Pay Commission (₹ 1,23,100-2,15,900/-), or above with requisite experience, *or* from a State/UT Government, or a PSU, or an Autonomous Organisation holding regular post in corresponding grade with requisite experience.

Desirable: Experience in monitoring and implementation of large-scale project(s) having multiple ecosystem partners, handling of matters relating to Budget, Contract Management, Coordination, Establishment, Human Resource Management, Administration, Procurement of Goods and Services, e-governance and ICT related Projects, etc.

2. Further details, including the terms and conditions of deputation and application procedure, are available on the Authority's website at https://uidai.gov.in/images/VC_21_2024.pdf

3. Interested individuals who are eligible may apply through proper channel as per said the application procedure, to **Director (HR), Unique Identification Authority of India, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi – 110 001.** Last date for receipt of applications complete in all respects is **26.8.2024.**

Director

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)

प्रधान कार्यालय, नई दिल्ली-110 001

भर्ती सूचना

संख्या :21/2024 दिनांक 26.6.2024

भारतीय विशिष्ट पहचान प्राधिकरण 7 वें वेतन आयोग के वेतन मैट्रिक्स लेवेल -14 में भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) मुखयालय में उप महानिदेशक (संयुक्त सचिव समकक्ष) के पद के लिए प्रतिनियुक्ति (बाह्यय सेवा शर्तों) भरने हेतु आवेदन आमंत्रित करता है। पात्रता मानदंड इस प्रकार हैं:

(I) **उप महानिदेशक:**

आवश्यक: केंद्र सरकार के 56 वर्ष से कम आयु के अधिकारी, जो मूल कैडर/विभाग में नियमित आधार पर सदृश्य पद धारण किए हों या वेतन मैट्रिक्स लेवल 13 (₹ 1,23,100-2,15,900/-) या इससे अधिक में में चार वर्ष की नियमित सेवा की हो; या राज्य सरकार/ संघ-राज्य क्षेत्र/ सार्वजनिक क्षेत्र के उपक्रम/ स्वायत्त संगठन के अधिकारी जो अपेक्षित कार्य अनुभव के समतुल्य श्रेणी में नियमित पद धारण किए हों।

वांछनीय: एकाधिक तंत्र साझेदारों वाली बड़े पैमाने की परियोजनाओं की निगरानी ओर कार्यान्वन, बजट, अनुबंध प्रबंधन, समन्वय, प्रशासन, वस्तुओं और सेवाओं की खरीद , ई-गवर्नेंस और आईसीटी से संबन्धित मामलों को संभालने का अनुभव।

2. प्रतिनियुक्ति और आवेदन प्रक्रिया के नियम और शर्तों का विस्तृत विवरण प्राधिकरण की वेबसाइट https://uidai.gov.in/images/VC_21_2024.pdf पर उपलब्ध है।

3. इच्छुक व्यक्ति जो पात्र हैं, वे उक्त आवेदन प्रक्रिया के अनुसार उचित माध्यम से निदेशक (एचआर), भारतीय विशिष्ट पहचान प्राधिकरण, बंगला साहिब रोड, काली मंदिर के पीछे, गोले मार्केट, नई दिल्ली – 110 001 को आवेदन भेज सकते हैं। सभी प्रकार से पूर्ण आवेदन प्राप्त होने की अंतिम तिथि 26.8.2024 है।

निदेशक

F. no. HQ-12016(15)/1/2021-HR-HQ/1880

Unique Identification Authority of India

(Human Resource Division)

UIDAI Head Office, Bangla Sahib Road
Gole Market, New Delhi – 110 001
Dated 24th June 2024

Circular

Subject: Inviting applications on deputation (on foreign service terms) in the Unique Identification Authority of India, Regional Office, Delhi for the post of Accountant and Private Secretary.

The Unique Identification Authority of India (UIDAI) is established under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for developing the policy, procedure and systems for issuing Aadhaar numbers to individuals and perform authentication thereof under the Act.

2. UIDAI hereby invites applications from eligible officers for filling up one post of Private Secretary and one post of Accountant at Unique Identification Authority of India (UIDAI), Regional Office, Delhi, on deputation basis, on Foreign Service terms.

3. **Eligibility**

3.1 The details and eligibility criteria for the said post are as follows:

Post	**Number of vacancy**	**Eligibility criteria**
Private Secretary {Pay Matrix Level-8 of the 7th Central Pay Commission (₹ 47,600-1,51,100)}	one*	1. *Essential:* 1.1 (i) Officers from the Central Government** holding analogous posts on regular basis in the parent cadre/department, or with three years of regular service in the Pay Matrix Level 7 of the 7th Central Pay Commission (₹ 44,900 - ₹ 1,42,400) or with five years of regular service in the Pay Matrix Level 6 of the 7th Central Pay Commission (₹ 35,400 - ₹ 1,12,400) *Or* (ii) Officer from a State or Union Territory (UT) Government, or a Public Sector Undertaking (PSU), or an Autonomous Organisation, holding regular post in corresponding grades with requisite experience

		1.2 Age below 56 years, as on the closing date for the application 2. *Desirable:* (i) Experience of office management/Secretarial assistance. (ii) Experience in Stenography work (iii) Basic skills of working in a computerized office environment
Accountant (Pay Matrix Level-5 of the 7th Central Pay Commission) (₹29,200 - ₹92,300)	one*	1. *Essential:* 1.1 (i) Officers from the Central Government** holding analogous posts on regular basis in the parent cadre/department, or with three years of regular service in the Pay Matrix Level-4 (₹25,500 - ₹81,100) or with five years of regular service in the Pay Matrix Level-3 (₹21,700 - ₹69,100) of the 7th Central Pay Commission. *or* (ii) Officers from State or Union Territory (UT) Government, or a Public Sector Undertaking (PSU), or an Autonomous Organisation, holding regular post in corresponding grades with requisite experience 1.2 Graduate in Commerce 1.3 Age below 56 years, as on the closing date for the application 2. *Desirable:* (i) Experience of work in Finance/Accounts/ Budgeting etc. (ii) Basic skills for working in a computerized office environment.

* UIDAI may change the number at any time, in its discretion

** Only officers who have completed at least five years of government service may apply

Note:

1. Officers holding analogous post in the parent organisation may be preferred.
2. Individuals who apply for the post may not withdraw their candidature subsequently.
3. Since the post is to be filled up on deputation basis, private candidates are not eligible.
4. Minimum residual service should be 3 years, as on closing date for the application.

3.2 For eligibility of applicants from an organisation that has a different structure of pay than that in the Central Government, the following shall be considered as the equivalent pay scales/grades (along with experience, if any):

Pay level of posts in UIDAI	**Equivalent grade of and experience in substantive post in PSUs**	**Equivalent pay scale of substantive posts in Public Sector Banks**	**Equivalent pay scale of substantive posts in the Life Insurance Corporation of India**
Level - 8	(E-2 Grade): ₹ 50,000-1,60,000/- (Revised) ₹ 20,600- 46,500/- (Pre-Revised)	Deputy Manager/Scale II ₹ 48,170 - 69,810/- (Revised) ₹ 31,705 – 45,950/- (Pre-Revised)	₹ 53,600-1,02,900/-
Level - 7	(E-1 Grade): ₹ 40,000-1,40,000/- (Revised) ₹ 16,400- 40,500/- (Pre-Revised)	Assistant Manager/Scale I ₹ 36,000 - 63,840/- (Revised) ₹ 23,700 – 42,020/- (Pre-Revised)	
Level - 6	(Non-Executive Grade): ₹ 34,000-71,000/- (Revised) ₹ 14,900- 27,850/- (Pre-Revised)		
Level - 5	(Non-Executive Grade): ₹ 27,500-60,000/- (Revised) ₹ 12,520- 23,440/- (Pre-Revised)		

4. Terms and conditions of deputation

4.1 The period of deputation shall be five years. The lending organisation may relieve an officer for a lesser period, as per its policy/rules/regulations, subject to a minimum of three years.

4.2 During the period of deputation,—

(a) the recruitment, appointment, salary, allowances, joining time, medical benefits, travelling allowance, etc. shall be as per the provisions of the Unique Identification Authority of India (Appointment of Officers and Employees) Regulations, 2020 and the Unique Identification Authority of India (Salary, Allowances and other Terms and Conditions of Service of Employees) Regulations, 2020 {said regulations are available on the website of UIDAI (www.uidai.gov.in)};

(b) leave shall be regulated by the Central Civil Services (Leave) Rules, 1972; and

(c) subject to the said regulations and rules, the terms and conditions of deputation shall be governed by the provisions of the Department of Personnel and Training (DoPT) Office Memorandum no. 6/8/2009-Estt.(Pay II), dated 17.6.2010 and other orders/guidelines issued by DoPT in this regard from time to time.

4.3 In case the appointment is made from an organisation whose pay structure and/or Dearness Allowance pattern is dissimilar to that in UIDAI, only the pay shall be protected and not the perquisites, as per paragraph 5.1(ii)(b) of DoPT Office Memorandum no. 6/8/2009-Estt.(Pay II), dated 17.6.2010.

5. Facilities available to officers of UIDAI

5.1 Officer/employee shall be eligible to avail of medical benefits as per Medical Reimbursement Scheme of UIDAI. Alternatively, he/she may opt to avail of medical benefits that may be admissible under the service conditions of his/her parent organization, subject to the condition that there is no financial liability on UIDAI on account of such benefits. In particular, if the officer/employee is availing of benefits under the Central Government Health Scheme in the parent organisation, he/she may opt to continue with the same.

5.2 Aadhaar Housing Complex for residential accommodation may available for willing UIDAI Officers at DDU Marg, New Delhi.

6. Application procedure

6.1 Eligible and interested individuals may apply through proper channel in the form set out in Annex I.

6.2 **Addressee organisations are requested to forward the applications of such eligible and interested individuals in respect of whom they are the parent organisation, and whose services may be spared by the cadres controlling authority in case such an applicant is selected. Applications of individuals whose services cannot be spared by the cadre controlling authority may <u>not</u> be forwarded.**

6.2.1 In this connection, it is clarified that, for the purposes of this circular,—

(a) in respect of members of the Indian Administrative Service, Indian Police Service and Indian Forest Service, including in respect of members serving in their allotted State cadre, the reference to cadre controlling authority means, respectively, the Department of Personnel and Training, the Ministry of Home Affairs and the Ministry of Environment and Forest in the Government of India;

(b) in case no authority is specified as the cadre controlling authority in respect of the parent organisation, such authority as is competent to approve the relieving of the officer on deputation shall be construed as the cadre controlling authority.

6.3 Only applications received through proper channel, along with the following documents, may be considered:

(a) Application in the form set out in Annex I; and

(b) Certificate from the forwarding officer in the form set out in Annex II, along with—

(i) cadre clearance from the cadre controlling authority; and

(ii) copies of ACRs/APARs for the last five years, duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or an officer of equivalent rank in the parent organisation.

6.4 Applications complete in all respects, in the form set out in Annex I, along with the documents specified in paragraph 6.3, may be forwarded to **Director (HR), Unique Identification Authority of India (UIDAI), Regional Office, Ground Floor, Supreme Court Metro Station, Pragati Maidan, New Delhi-110001.** The last date for receipt of applications complete in all respect is **23.8.2024**. Applications that are received after the last date or are incomplete may not be considered.

7. The Authority reserves the right to withdraw this circular at any time, without assigning any reason.

Signed by Piyush Chand Gupta
Date: 24-06-2024 16:17:02

(Piyush Chand Gupta)
Director
Tel.: 011-23478554
Email: dir.hr-hq@uidai.net.in

To:

1. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi, with the request to post this circular on the Department's website
2. Secretary to the Government of India in charge of a Ministry/Department (all, as per list), with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
3. Chairperson and Chief Executive Officer, Railway Board, with the request to give

wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview

4. Chief Secretary to State Government (all, as per list), with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
5. Chief Secretary, Government of NCT of Delhi / Government of Puducherry / Government of Jammu and Kashmir / Andaman and Nicobar Islands Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
6. Administrator, Dadra and Nagar Haveli and Daman and Diu Administration / Lakshadweep Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
7. Advisor to Administrator, Chandigarh Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
8. Advisor to Lieutenant Governor, Ladakh Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
9. Director General, National Informatics Centre / Centre for Development of Advanced Computing, with the request to give wide publicity to this circular in their respective organisations
10. Director, Bhabha Atomic Research Centre, with the request to give wide publicity to this circular in the organisation
11. Chairman and Managing Director, Bharat Electronics Limited / Bharat Sanchar Nigam Limited / Mahanagar Telephone Nigam Limited / Bharat Broadband Network Limited / RailTel Corporation of India Limited / Powergrid Corporation of India / Electronics Corporation of India Limited, with the request to give wide publicity to this circular in their respective organisations
12. Secretary, Telecom Regulatory Authority of India, with the request to give wide publicity to this circular in the organisation
13. Chairman, National Highways Authority of India / Food Corporation of India, with the request to give wide publicity to this circular in their respective organisations
14. Managing Director, Centre for Railway Information Systems, with the request to give wide publicity to this circular in the organisation
15. Chief Executive Officer, Centre for Development of Telematics, with the request to give wide publicity to this circular in the organisation
16. The Indian Banks' Association (IBA), with the request to give wide publicity to the vacancy in all Public Sector Banks

17. Deputy Managing Director and Chief Development Officer, State Bank of India, with the request to give wide publicity to this circular in the bank and its employees posted outside the bank
18. Chief General Manager in charge of HR Department, Punjab National Bank / Canara Bank / Bank of Baroda / Union Bank of India / Bank of India / Indian Bank, with the request to give wide publicity to this circular in their respective banks and its employees posted outside the bank
19. Executive Director (Personnel), Life Insurance Corporation of India, with the request to give wide publicity to this circular in the corporation and its employees posted outside the Corporation
20. Director, Indian Institute of Technology / National Institute of Technology / Indian Institute of Science Education and Research / Indian Institute of Information Technology / Indian Institute of Management (all, as per list), with the request to give wide publicity to this circular in their respective institutions
21. Vice Chancellor of a Central University (all, as per list), with the request to give wide publicity to this circular in the university
22. Vice Chancellor, Rashtriya Raksha University / National Forensic Science University, with the request to give wide publicity to this circular in their respective universities
23. Director, Indian Institute of Science, Bengaluru / International Institute of Information Technology Bangalore / Indraprastha Institute of Information Technology Delhi / International Institute of Information Technology Delhi / Dr Shyama Prasad Mukherjee International Institute of Informational Technology, Naya Raipur, with the request to give wide publicity to this circular in their respective institutions
24. Website of UIDAI
25. National Career Service Portal
26. Deputy Director General, Regional Office, Delhi for publicizing the vacancy in local news paper
27. Media Division, UIDAI Head Office for publicising the vacancy in at least two national dailies, *Employment News* and the social media handles of UIDAI

Annex I

Application Form

To:

Director (HR)
Unique Identification Authority of India
Regional Office, Ground Floor
Supreme Court Metro Station
Pragati Maidan
New Delhi-110001

Subject: Application for appointment to the post referred to in UIDAI circular no. _____/_____, dated ___ June 2024

Sir/madam,

I hereby apply for the post(s) in UIDAI, for which applications have been invited by UIDAI *vide* its circular no._____/____, dated ____ June 2024, and furnish details as under:

1. *Post and location applied for*:

S. no.	Post	Location preference
1	Private Secretary	Regional Office, Delhi
2	Accountant	Regional Office, Delhi

2. *Basic details*:

<table>
<tr><td rowspan="2">2.1</td><td>Name of applicant:
(in BLOCK letters)</td><td colspan="7"></td><td rowspan="3">Recent passport size photograph
(to be pasted)</td></tr>
<tr><td rowspan="2">2.2</td><td>Gender:</td><td>Male</td><td colspan="3">Female</td><td colspan="2">Third gender</td></tr>
<tr><td>Tick as applicable:</td><td></td><td colspan="3"></td><td colspan="2"></td></tr>
<tr><td rowspan="2">2.3</td><td rowspan="2">Date of birth:</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr>
<tr><td rowspan="2">2.4</td><td rowspan="2">Date of superannuation:</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr>
<tr><td>2.5</td><td>Contact details:</td><td colspan="4">(a) Correspondence address:</td><td colspan="4"></td></tr>
</table>

		(b) Mobile number:	
		(c) Email: (in BLOCK letters)	

2.6 Education qualification (graduation/diploma level and above):

Qualification (degree, diploma, certificate etc.)	Year	Name of university, institution or other qualification-awarding body	Percentage of marks / Grade Point Average	Discipline / branch / specialisation

2.7	If applicant is a member of an organised service, full name of the service:	

2.8 Details of employment:

(in reverse chronological order, for preceding 10 years; enclose a separate self-authenticated sheet, if required)

Organisation	Position held	Period (month and year)		Scale of pay	Brief description of nature of duties
		From	To		

2.9	Present post held on:	Regular basis		Deputation basis		
	Tick as applicable:					
2.10	If present post is held on regular basis, name of the post, details of the same:	(a) Level/scale of pay:				
		(b) Date of appointment:				
2.11	If present employment is on deputation basis, details of the same:	(a) Date of appointment:				
		(b) Approved period of deputation:				
		(c) Parent organisation:				
2.12	Training/ courses attended:					
2.13	Details of awards, honours, appreciation etc.:					

2.14	Details of application forwarding authority:	(a) Name:	
		(b) Full designation:	
		(c) Full office address:	
		(d) Office telephone number:	

3. *Details regarding eligibility for post(s) applied for (see part 1 of this form):*

(i) For post(s) listed at serial number(s) 1.1: Accountant

Eligibility criteria	Details regarding meeting of the eligibility criteria
Essential: Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department,	
or with three years of regular service in the Pay Matrix Level-4 (₹25,500 - ₹81,100)	
or with five years of regular service in the Pay Matrix Level-3 (₹21,700 - ₹69,100) of the 7th Central Pay Commission.	
or Officer from State/UT Government or Public Sector Undertaking (PSU) or Autonomous Organisation, holding regular post in corresponding grades with requisite experience.	
Desirable: (i) Experience of work in Finance/Accounts/ Budgeting etc.	

(ii) Basic skills for working in a computerized office environment.	
Additional information, if any, in support of the applicant's suitability for the post: (attach separate sheet, if required)	

Date:

Place:

Signature of applicant

Certified that the service particulars given by the applicant above have been verified from his/her service records and found to be correct.

Signature with stamp of office of the forwarding authority

Annex II

Certificate from forwarding authority
(on the letter head of the organisation)

No. _____ Date: _____

1. Dr/Mr/Ms _____, if selected for appointment on deputation in the Unique Authority of India, will be relieved for a period of _____ years.

2. The information furnished by the said officer has been checked against his/her service records and is correct.

3. Integrity of the officer is certified.

4. No vigilance case is either pending or being contemplated against the officer.

5. It is certified that no penalty has been imposed on the officer during the last 10 years.

Or

The details of penalties imposed on the officer during the last 10 years are given in the duly signed and stamped enclosed statement.[2]

6. Photocopies of ACRs/APARs for the last five years are enclosed herewith, duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or an officer of equivalent rank.

Encls.: as above

Signature
Name:
Designation:
Telephone:
Email:

[Stamp of office]

Date: _____

Place: _____

---

[1] **Period for which the officer shall be relieved should not be less than three years. In respect of officers borne on any cadre of services or posts of the Central Government or a State Government, this confirmation regarding the relieving of the applicant officer in the event he/she of she is selected should be made only with the requisite approval or no objection or "cadre clearance" from the relevant cadre controlling authority. In case no authority is specified as such in respect of the parent organisation, such authority as is competent to approve the relieving of the officer on deputation is to be considered as the cadre controlling authority for the purposes of this circular.**

[2] **Please strike out whichever is not applicable**

Unique Identification Authority of India
Head Office, New Delhi – 110 001
RECRUITMENT NOTICE

No. 20/2024 Dated 24th June 2024

The Unique Identification Authority of India invites applications on deputation (on foreign service terms) for one post of Accountant and Private Secretary at its Regional Office, Delhi in Pay Level-5 and Level-8 respectively of the 7th Central Pay Commission. Eligibility criteria are as follows:

(i) Private Secretary

Essential: Officers, below 56 years of age, from the Central Government, holding analogous posts on regular basis in the parent cadre/department or with three years of regular service in the Pay Matrix Level 7 of the 7th Central Pay Commission, or with five years of regular service in the Pay Matrix Level 6 of the 7th Central Pay Commission, *or* from a State/UT Government, or a PSU, or an Autonomous Organisation holding regular post in corresponding grade with requisite experience.

Desirable: Experience of office management/Secretarial assistance, Stenography work, Basic skills of working in a computerized office environment etc.

(ii) Accountant

Essential: Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department, or with three years of regular service in the Pay Matrix Level-4 (₹25,500 - ₹81,100) or with five years of regular service in the Pay Matrix Level-3 (₹21,700 - ₹69,100) of the 7th Central Pay Commission *or* from a State/UT Government, or a PSU, or an Autonomous Organisation holding regular post in corresponding grade with requisite experience.

ii. Graduate in Commerce

Desirable: Experience of work in Finance/Accounts/ Budgeting etc.

2. Further details, including the terms and conditions of deputation and application procedure, are available on the Authority's website at https://uidai.gov.in/images/VC_20_2024.pdf

3. Interested individuals who are eligible may apply through proper channel as per said the application procedure, to **Director (HR), Unique Identification Authority of India (UIDAI), Regional Office, Ground Floor, Supreme Court Metro Station, Pragati Maidan, New Delhi – 110 001.** Last date for receipt of applications complete in all respects is 23.8.2024.

Director

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)

प्रधान कार्यालय, नई दिल्ली-110 001

भर्ती सूचना

संख्या : 20/2024 दिनांक 24.6.2024

भारतीय विशिष्ट पहचान प्राधिकरण अपने क्षेत्रीय कार्यालय, दिल्ली में 7 वें केंद्रीय वेतन आयोग के वेतन मैट्रिक्स लेवल -5 में लेखाकार (1 पद) तथा वेतन मैट्रिक्स लेवल 8 में निजी सचिव (1 पद) के पदों को प्रतिनियुक्ति (बाह्यय सेवा शर्तों) पर भरने हेतु आवेदन आमंत्रित करता है। पात्रता मानदंड इस प्रकार हैं:

(i) निजी सचिव

अनिवार्य : केंद्र सरकार के 56 वर्ष से कम आयु के अधिकारी, जिन्होंने मूल कैडर/विभाग में नियमित आधार पर सदृश्य पद धारण किया हो या वेतन मैट्रिक्स लेवल-7 में तीन साल की नियमित सेवा या वेतन मैट्रिक्स लेवल-6 में पांच साल की नियमित सेवा ,या राज्य सरकार/संघ-राज्य क्षेत्र, या एक सार्वजनिक क्षेत्र के उपक्रम, या एक स्वायत्त संगठन में अपेक्षित अनुभव के साथ संबंधित ग्रेड में नियमित पद धारण किया हो।

वांछनीय : कार्यालय प्रबंधन/सचिवीय सहायता, आशुलिपि कार्य , कम्प्यूटरीकृत कार्यालय वातावरण में काम करने के लिए बुनियादी कौशल आदि में अनुभव।

(ii) लेखाकार

आवश्यक: केंद्र सरकार के 56 वर्ष से कम आयु के अधिकारी, जो मूल कैडर/विभाग में नियमित आधार पर सदृश्य पद धारण किए हों या वेतन मैट्रिक्स लेवल 4 में तीन साल या वेतन मैट्रिक्स लेवल 3 में पाँच साल की नियमित सेवा सेवा की हो या राज्य सरकार/ संघ-राज्य क्षेत्र/ सार्वजनिक क्षेत्र के उपक्रम/ स्वावयत्तल संगठन के अधिकारी जो अपेक्षित कार्य अनुभव के समतुल्यक श्रेणी में नियमित पद धारण किए हों।

ii. वाणिज्य में स्नातक

वांछनीय: वित्त/लेखा/बजट आदि में कार्य का अनुभव।

2. प्रति नियुक्ति और आवेदन प्रक्रिया के नियम और शर्तों का विस्तृत विवरण प्राधिकरण की वेबसाइट https://uidai.gov.in/images/VC_20_2024.pdf पर उपलब्ध हैं।

3. इच्छुक व्यक्ति जो पात्र हैं, वे उक्त आवेदन प्रक्रिया के अनुसार उचित माध्यम से निदेशक (एचआर), भारतीय विशिष्ट पहचान प्राधिकरण, क्षेत्रीय कार्यालय, ग्राउंड फ्लोर, सुप्रीम कोर्ट मेट्रो स्टेशन, प्रगति मैदान, नई दिल्ली – 110 001 को भेजा जा सकता है । सभी प्रकार से पूर्ण आवेदन प्राप्त होने की अंतिम तिथि 23.8.2024 है।

निदेशक

F. No. HQ-12016/1/2021-HR-HQ/1878

Unique Identification Authority of India

(Human Resource Division)

UIDAI Head Office, Bangla Sahib Road
Gole Market, New Delhi – 110 001
Dated 24th June 2024

Circular

Subject: Inviting applications on deputation (on Foreign Service terms) for various posts in the Unique Identification Authority of India (UIDAI), Technology Centre, Bengaluru.

The Unique Identification Authority of India (UIDAI) is established under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for developing the policy, procedure and systems for issuing Aadhaar numbers to individuals and perform authentication thereof under the Act.

2. UIDAI hereby invites applications from eligible officers for filling up one post of Assistant Account Officer at Unique Identification Authority of India (UIDAI), Technology Centre, Bengaluru on deputation basis, on Foreign Service terms.

3. **Eligibility**

3.1 The details and eligibility criteria for the said post is as follows:

Post	**Number of vacancy**	**Eligibility criteria**
Assistant Accounts Officer {Pay Matrix Level-8 of the 7th Central Pay Commission (₹ 47,600 – 1,51,100) }	01 (One)*	1.*Essential:* 1.1(i) Officers from the Central Government** holding analogous post on regular basis in the parent cadre/department, or with three years of regular service in the Pay Matrix Level 7 of the 7th Central Pay Commission (₹ 44,900 – ₹ 1,42,400) or With five years of regular service in the Pay Matrix Level-6 of the 7th Central Pay Commission (₹ 35,400 – ₹ 1,12,400) *or* (ii) Officers from State Government/Public Sector undertaking/Autonomous Organisation holding regular post in corresponding grades with requisite experience. 1.2 Professional qualifications of Charted Accountant/Cost Accountant/MBA (Finance), or Having passed SAS/equivalent examination of

		organized Accounts Cadre of Central/State Government, or Having successfully completed Cash & Accounts Training organised by ISTM; or Having at least five years experience in handling accounts related work. 1.3 Age below 56 years, as on the closing date for the application **2. Desirable:** Basic skills for working in a computerized office environment.

* UIDAI may change the number at any time, in its discretion

**Only officers who have completed at least five years of government service may apply

Note:

1. Officers holding analogous post in the parent organisation may be preferred.
2. Individuals who apply for the post may not withdraw their candidature subsequently.
3. Since the post is to be filled up on deputation basis, private candidates are not eligible.
4. Minimum residual service should be 3 years, as on closing date for the application.

3.2 For eligibility of applicants from an organisation that has a different structure of pay than that in the Central Government, the following shall be considered as the equivalent pay scales/grades (along with experience, if any):

Pay level of posts in UIDAI	**Equivalent grade of and experience in substantive post in PSUs**	**Equivalent pay scale of substantive posts in Public Sector Banks**	**Equivalent pay scale of substantive posts in the Life Insurance Corporation of India**
Level-8	(E-2 Grade) Rs.50,000-1,60,000 (Revised) Rs.20,600-46,500 (Pre-Revised)	Deputy Manager/Scale-II Rs.48,170-69,810/- (Revised) Rs.31,705/-45,950/- (Pre-Revised)	Rs.53,600-1,02,900/-
Level-7	(E-1 Grade) Rs. 40,000-1,40,000 (Revised) Rs. 16,400-40,500 (Pre-revised)	Assistant Manager/Scale-I Rs. 36000/-63,840/(Revised) Rs. 23,700/–42,020/- (Pre revised)	
Level-6	(Non executive Grade) Rs. 34,000-71,000 (Revised) Rs. 14,900-27,850 (Pre-revised)		

4. Terms and conditions of deputation

4.1 The period of deputation shall be five years. The lending organisation may relieve an officer for a lesser period, as per its policy/rules/regulations, subject to a minimum of three years.

4.2 During the period of deputation,—

(a) the recruitment, appointment, salary, allowances, joining time, medical benefits, travelling allowance, etc. shall be as per the provisions of the Unique Identification Authority of India (Appointment of Officers and Employees) Regulations, 2020 and the Unique Identification Authority of India (Salary, Allowances and other Terms and Conditions of Service of Employees) Regulations, 2020 {said regulations are available on the website of UIDAI (www.uidai.gov.in)};

(b) leave shall be regulated by the Central Civil Services (Leave) Rules, 1972; and

(c) subject to the said regulations and rules, the terms and conditions of deputation shall be governed by the provisions of the Department of Personnel and Training (DoPT) Office Memorandum no. 6/8/2009-Estt.(Pay II), dated 17.6.2010 and other orders/guidelines issued by DoPT in this regard from time to time.

4.3 In case the appointment is made from an organisation whose pay structure and/or Dearness Allowance pattern is dissimilar to that in UIDAI, only the pay shall be protected and not the perquisites, as per paragraph 5.1(ii)(b) of DoPT Office Memorandum no.6/8/2009-Estt.(Pay II), dated 17.6.2010.

5. Facilities available to officers of UIDAI

5.1 Officer/Employee shall be eligible to avail of medical benefits as per Medical Reimbursement Scheme of UIDAI. Alternatively, he/she may opt to avail of medical benefits that may be admissible under the service conditions of his/her parent organisation, subject to the condition that there is no financial liability on UIDAI on account of such benefits. In particular, if the officer/employee is availing of benefits under the Central Government Health Scheme in the parent organisation, he/she may opt to continue with the same.

6. Application procedure

6.1 Eligible and interested individuals may apply through proper channel in the form set out in Annex I.

6.2 **Addressee organisations are requested to forward the applications of such eligible and interested individuals in respect of whom they are the parent organisation, and whose services may be spared by the cadres controlling authority in case such an applicant is selected. Applications of individuals whose services cannot be spared by the cadre controlling authority may <u>not</u> be forwarded.**

6.2.1 In this connection, it is clarified that, for the purposes of this circular,—

(a) in respect of members of the Indian Administrative Service, Indian Police Service and Indian Forest Service, including in respect of members serving in their allotted State cadre, the reference to cadre controlling authority means, respectively, the Department of Personnel and Training, the Ministry of Home Affairs and the Ministry of Environment and Forest in the Government of India;

(b) in case no authority is specified as the cadre controlling authority in respect of the parent organisation, such authority as is competent to approve the relieving of the officer on deputation shall be construed as the cadre controlling authority.

6.3 Only applications received through proper channel, along with the following documents, may be considered:

(a) Application in the form set out in Annex I; and

(b) Certificate from the forwarding officer in the form set out in Annex II, alongwith —

(i) cadre clearance from the cadre controlling authority; and

(ii) copies of ACRs/APARs for the last five years, duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or an officer of equivalent rank in the parent organisation.

6.4 Applications complete in all respects, in the form set out in Annex I, along with the documents specified in paragraph 6.3, may be forwarded to **Director (HR), Unique Identification Authority of India, Aadhaar Complex, NTI Layout, Tata Nagar, Kodigehalli, Technology Centre, Bengaluru- 560092**. The last date for receipt of applications complete in all respects is 24.7.2024. Applications that are received after the last date or are incomplete may not be considered.

6.5 Candidates who had already applied against vacancy circular no HQ-12018//3/2020-HR-HQ dated 15.3.2024 against the post of Assistant Account Officer, need not to apply afresh and his/her application received through proper channel complete in all respect against vacancy circular dated 15.3.2024 will be considered against this vacancy circular also.

7. The Authority reserves the right to withdraw this circular at any time, without assigning any reason.

Signed by Piyush Chand Gupta
Date: 24-06-2024 17:16:26

(Piyush Chand Gupta)
Director
Tel.: 011-23478554
Email: dir.hr-hq@uidai.net.in

To:

1. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi, with the request to post this circular on the Department's website

2. Secretary to the Government of India in charge of a Ministry/Department(all, as per list), with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
3. Chairperson and Chief Executive Officer, Railway Board, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
4. Chief Secretary to State Government (all, as per list), with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
5. Chief Secretary, Government of NCT of Delhi / Government of Puducherry / Government of Jammu and Kashmir / Andaman and Nicobar Islands Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
6. Administrator, Dadra and Nagar Haveli and Daman and Diu Administration/Lakshadweep Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
7. Advisor to Administrator, Chandigarh Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
8. Advisor to Lieutenant Governor, Ladakh Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
9. Director General, National Informatics Centre/Centre for Development of Advanced Computing, with the request to give wide publicity to this circular in their respective organisations
10. Director, Bhabha Atomic Research Centre, with the request to give wide publicity to this circular in the organisation
11. Chairman and Managing Director, Bharat Electronics Limited /Bharat Sanchar Nigam Limited / Mahanagar Telephone Nigam Limited / Bharat Broadband Network Limited /RailTel Corporation of India Limited /Power grid Corporation of India / Electronics Corporation of India Limited, with the request to give wide publicity to this circular in their respective organisations
12. Secretary, Telecom Regulatory Authority of India,with the request to give wide publicity to this circular in the organisation
13. Chairman, National Highways Authority of India/ Food Corporation of India, with the request to give wide publicity to this circular in their respective organisations

14. Managing Director, Centre for Railway Information Systems, with the request to give wide publicity to this circular in the organisation
15. Chief Executive Officer, Centre for Development of Telematics, with the request to give wide publicity to this circular in the organisation
16. The Indian Banks' Association (IBA), with the request to give wide publicity to the vacancy in all Public Sector Banks
17. Deputy Managing Director and Chief Development Officer, State Bank of India, with the request to give wide publicity to this circular in the bank and its employees posted outside the bank
18. Chief General Manager in charge of HR Department, Punjab National Bank / Canara Bank / Bank of Baroda / Union Bank of India / Bank of India/ Indian Bank, with the request to give wide publicity to this circular in their respective banks and its employees posted outside the bank
19. Executive Director (Personnel), Life Insurance Corporation of India, with the request to give wide publicity to this circular in the corporation and its employees posted outside the Corporation
20. Director, Indian Institute of Technology /National Institute of Technology / Indian Institute of Science Education and Research /Indian Institute of Information Technology/Indian Institute of Management (all, as per list),with the request to give wide publicity to this circular in their respective institutions
21. Vice Chancellor of a Central University (all, as per list),with the request to give wide publicity to this circular in the university
22. Vice Chancellor, Rashtriya Raksha University / National Forensic Science University, with the request to give wide publicity to this circular in their respective universities
23. Director, Indian Institute of Science, Bengaluru /International Institute of Information Technology Bangalore / Indraprastha Institute of Information Technology Delhi / International Institute of Information Technology Hyderabad / Dr. Shyama Prasad Mukherjee International Institute of Informational Technology, Naya Raipur, with the request to give wide publicity to this circular in their respective institutions
24. Website of UIDAI
25. National Career Service Portal
26. Deputy Director General, Technology Centre, Bengaluru for publicizing the vacancy in local news paper
27. Media Division, UIDAI Head Office for publicising the vacancy in at least two national dailies, *Employment News* and the social media handles of UIDAI.

AnnexI

Application Form

To:

Director (HR)
Unique Identification Authority of India
Aadhaar Complex, NTI Layout, Tata Nagar, Kodigehalli
Technology Centre
Bengaluru- 560092

Subject: Application for appointment to the post referred to in UIDAI circular no. _____/_____, dated___ June, 2024

Sir/madam,

I hereby apply for the post(s) in UIDAI, for which applications have been invited by UIDAI *vide* its circular no._____/____, dated____ June 2024, and furnish details as under:

1. *Post and location applied for (in order of preference)*:

S. no.	Post	Location
1.1	Assistant Account Officer	Unique Identification Authority of India (UIDAI), Bengaluru Technology Centre

2. *Basic details*:

2.1	Name of applicant: (in BLOCK letters)						Recent passport size photograph (to be pasted)		
2.2	Gender:	Male	Female		Third gender				
	Tick as applicable:								
2.3	Date of birth:								
		D	D	M	M	Y	Y	Y	Y
2.4	Date of superannuation:								
		D	D	M	M	Y	Y	Y	Y
2.5	Contact details:	(a) Correspondence address:							
		(b) Mobile number:							
		(c) Email: (in BLOCK letters)							

2.6	Education qualification (graduation/diploma level and above):				
	Qualification	Year	Name of university,	Percentage of	Discipline / branch /

	(degree, diploma, certificate etc.)		institution or other qualification-awarding body	marks /Grade Point Average	specialisation

2.7	If applicant is a member of an organised service, full name of the service:	

2.8 Details of employment:
(in reverse chronological order, for preceding 10 years; enclose a separate self-authenticated sheet, if required)

Organisation	Position held	Period (month and year)		Scale of pay	Brief description of nature of duties
		From	To		

2.9	Present post held on:	Regular basis	Deputation basis
	Tick as applicable:		

2.10	If present post is held on regular basis, name of the post, details of the same:	(a) Level/scale of pay:	
		(b) Date of appointment:	

2.11	If present employment is on deputation basis, details of the same:	(a) Date of appointment:	
		(b) Approved period of deputation:	
		(c) Parent organisation:	
2.12	Training/ courses attended:		
2.13	Details of awards, honours, appreciation etc.:		
2.14	Details of application forwarding authority:	(a) Name:	
		(b) Full designation:	
		(c) Full office address:	
		(d) Office telephone number:	

3. *Details regarding eligibility for post(s)applied for (see part 1 of this form):*

i. For post(s) listed at serial number(s) 1.1: Assistant Account Officer

Eligibility criteria	Details regarding meeting of the eligibility criteria
Essential: i) Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department,	
or with three years of regular service in the Pay Matrix Level 7 of the 7th Central Pay Commission (₹ 44,900 – ₹ 1,42,400)	
or	

With five years of regular service in the Pay Matrix Level-6 of the 7th Central Pay Commission (₹ 35,400 – ₹ 1,12,400).	
or Officer from State/UT Government or Public Sector Undertaking (PSU) or Autonomous Organisation, holding regular post in corresponding grades with requisite experience.	
ii) Professional qualifications of Charted Accountant/Cost Accountant/MBA (Finance),	
or Having passed SAS/equivalent examination of organized Accounts Cadre of Central/State Government, or Having successfully completed Cash & Accounts Training organised by ISTM;	
or Having at least five years experience in handling accounts related work.	
Desirable: (i) Basic skills for working in a computerized office environment.	
Additional information, if any, in support of the applicant's suitability for the post: (attach separate sheet, if required)	

Date:

Place:

Signature of applicant

Certified that the service particulars given by the applicant above have been verified from his/her service records and found to be correct.

Signature with stamp of office of the forwarding authority

Annex II

Certificate from forwarding authority
(on the letter head of the organisation)

No. _____ Date: _____

1. Dr/Mr/Ms _____, if selected for appointment on deputation in the Unique Authority of India, will be relieved for a period of _____[1]years.

2. The information furnished by the said officer has been checked against his/her service records and is correct.

3. Integrity of the officer is certified.

4. No vigilance case is either pending or being contemplated against the officer.

5. It is certified that no penalty has been imposed on the officer during the last10 years.

Or

The details of penalties imposed on the officer during the last 10 years are given in the duly signed and stamped enclosedstatement.[2]

6. Photocopies of ACRs/APARs for the last five years are enclosed herewith, duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or an officer of equivalent rank.

Encls.: as above

Signature
Name:
Designation:
Telephone:
Email:

[Stamp of office]

Date:_____

Place:_____

---

[1] **Period for which the officer shall be relieved should not be less than three years. In respect of officers borne on any cadre of services or posts of the Central Government or a State Government, this confirmation regarding the relieving of the applicant officer in the event he/she of she is selected should be made only with the requisite approval or no objection or "cadre clearance" from the relevant cadre controlling authority. In case no authority is specified as such in respect of the parent organisation, such authority as is competent to approve the relieving of the officer on deputation is to be considered as the cadre controlling authority for the purposes of this circular.**

[2] **Please strike out whichever is not applicable.**

Unique Identification Authority of India
Head Office, New Delhi – 110 001
RECRUITMENT NOTICE

No. 22/2024 Dated 24th June 2024

The Unique Identification Authority of India invites applications on deputation (on foreign service terms) for 01 post each of Assistant Account Officer at Unique Identification Authority of India (UIDAI), Technology Centre, Bengaluru in Pay Level-8 of the 7th Central Pay Commission (₹ 47,600 – 1,51,100). Eligibility criteria is as follows:

(i) Assistant Account Officer

Essential: Officers, below 56 years of age, from the Central Government, holding analogous posts on regular basis in the parent cadre/department or with three years of regular service in Pay Matrix Level 7 or with five years of regular service in Pay Matrix Level 6, *or* from a State/UT Government, or a PSU, or an Autonomous Organisation holding regular post in corresponding grade with requisite experience.

ii. Charted Accountant/Cost Accountant/MBA (Finance), or Having passed SAS/equivalent examination of organized Accounts Cadre of Central/State Government, or Having successfully completed Cash & Accounts Training organised by ISTM; or Having at least five years experience in handling accounts related work.

Desirable: Basic skills for working in a computerized office environment.

2. Further details, including the terms and conditions of deputation and application procedure, are available on the Authority's website at https://uidai.gov.in/images/VC_22_2024.pdf

3. Interested individuals who are eligible may apply through proper channel as per said the application procedure, to the **Director (HR), Unique Identification Authority of India, Aadhaar Complex, NTI Layout, Tata Nagar, Kodigehalli, Technology Centre, Bengaluru – 560 092**. Last date for receipt of applications complete in all respects is 24.7.2024.

4. Candidates who had already applied against vacancy circular no HQ-12018//3/2020-HR-HQ dated 15.3.2024 against the post of Assistant Account Officer, need not to apply afresh and his/her application received through proper channel complete in all respect against vacancy circular dated 15.3.2024 will be considered against this vacancy circular also.

Director

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)
प्रधान कार्यालय, नई दिल्ली – 110 001
भर्ती सूचना

संख्या :22/2024 दिनांक 24.6.2024

भारतीय विशिष्ट पहचान प्राधिकरण अपने तकनीकी केंद्र बेंगलुरु में 7 वें केंद्रीय वेतन आयोग के वेतन मैट्रिक्स लेवल -8 में सहायक लेखा अधिकारी के एक पद को प्रतिनियुक्ति (बाह्य सेवा शर्तों) पर भरने हेतु आवेदन आमंत्रित करता है। पात्रता मानदंड इस प्रकार हैं:

i. सहायक लेखा अधिकारी

आवश्यक: केंद्र सरकार के 56 वर्ष से कम आयु के अधिकारी, जो मूल कैडर/विभाग में नियमित आधार पर सदृश्य पद धारण किए हों या वेतन मैट्रिक्स लेवल 7 में तीन साल या वेतन मैट्रिक्स लेवल 6 में पाँच साल की नियमित सेवा सेवा की हो या राज्य सरकार/ संघ-राज्य क्षेत्र/ सार्वजनिक क्षेत्र के उपक्रम/ स्वायत्त संगठन के अधिकारी जो अपेक्षित कार्य अनुभव के समतुल्य श्रेणी में नियमित पद धारण किए हों।

ii) चार्टरित लेखाकार /लागत लेखाकार/व्यवसाय प्रशासन स्नातकोत्तर(वित्त)की व्यावसायिक अर्हताएं; या केंद्र/राज्य सरकार के संगठित लेखा संवर्ग की अधीनस्थ लेखा सेवा/समतुल्य परीक्षा उत्तीर्ण की हो या आईएसटीएम द्वारा आयोजित रोकड़ एवं लेखा कार्य प्रशिक्षण सफलतापूर्वक पूरा किया हो; या लेखा संबंधी कार्य करने का न्यूनतम पांच वर्ष का अनुभव हो।

वांछनीय: कम्प्यूटरीकृत कार्यालय वातावरण में काम करने के लिए बुनियादी कौशल ।

2. प्रतिनियुक्ति और आवेदन प्रक्रिया के नियम और शर्तों का विस्तृत विवरण प्राधिकरण की वेबसाइट https://uidai.gov.in/images/VC_22_2024.pdf पर उपलब्ध हैं।

3. इच्छुक व्यक्ति जो पात्र हैं, वे उक्त आवेदन प्रक्रिया के अनुसार उचित माध्यम से निदेशक (एचआर), भारतीय विशिष्ट पहचान प्राधिकरण, आधार कॉम्प्लेक्स, एनटीआई लेआउट, टाटा नगर, कोडिगेहल्ली, टेक्नोलॉजी सेंटर, बेंगलुरु – 560 092 को आवेदन भेज सकते हैं। सभी प्रकार से पूर्ण आवेदन प्राप्त होने की अंतिम तिथि 24.7.2024 है।

निदेशक

F. no. HQ-12018/3/2020-HR-HQ/1886

Unique Identification Authority of India

(Human Resource Division)

UIDAI Head Office, Bangla Sahib Road
Gole Market, New Delhi – 110001
Dated 28th June 2024

Circular

Subject: Inviting applications on deputation (on foreign service terms), for the post of Director in the Unique Identification Authority of India, Regional Office, Hyderabad

The Unique Identification Authority of India (UIDAI) is established under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for developing the policy, procedure and systems for issuing Aadhaar numbers to individuals and perform authentication thereof under the Act.

2. UIDAI hereby invites applications from eligible officers for filling up one post of Director in the Unique Identification Authority of India, Regional Office, Hyderabad on deputation basis, on Foreign Service terms.

3. **Eligibility**

3.1 The details and eligibility criteria for the said post are as follows:

Post	**Number of vacancy and location**	**Eligibility criteria**
Director {Pay Matrix Level-13 of the 7th Central Pay Commission (₹ 1,23,100 – 2,15,900)}	One*; (UIDAI Regional Office, Hyderabad)	1. *Essential:* 1.1 (i) Officers from the Central Government** holding analogous posts on regular basis in the parent cadre/department, or with three years of regular service in the Pay Matrix Level 12 of the 7th Central Pay Commission (₹ 78,800 – 2,09,200) or above; *or* (ii) Officer from a State or Union Territory (UT) Government, or a Public Sector Undertaking (PSU), or an Autonomous Organisation, holding regular post in corresponding grades with requisite experience 1.2 Age below 56 years, as on the closing date for the application

		2. *Desirable:* 2.1 Experience in monitoring and implementation of large-scale project(s) having multiple ecosystem partners 2.2 Experience in handling of matters relating to budget, contract management, coordination, establishment, administration, procurement of goods and services, etc. 2.3 Experience in e-governance and ICT related projects *Note:* 1. Officers holding analogous post in the parent organisation may be preferred. 2. Individuals who apply for the post may not withdraw their candidature subsequently. 3. Since the post is to be filled up on deputation basis, private candidates are not eligible. 4. Minimum residual service should be 3 years, as on closing date for the application.

* UIDAI may change the number at any time, in its discretion

** Only officers who have completed at least five years of government service may apply.

3.2 For eligibility of applicants from an organisation that has a different structure of pay than that in the Central Government, the following shall be considered as the equivalent pay scales/grades (along with experience, if any):

Pay level of posts in UIDAI	**Equivalent grade of and experience in substantive post in PSUs**	**Equivalent pay scale of substantive posts in Public Sector Banks**	**Equivalent pay scale of substantive posts in the Life Insurance Corporation of India**
Level-13	E-7: ₹ 1,00,000 - 2,60,000	Scale-V: ₹ 1,04,240 - 1,16,120	₹ 1,07,820 - 1,41,840
Level-12	E-6: ₹ 90,000 - 2,40,000	Scale-IV: ₹ 89,890 - 1,00,350	₹ 87,985 - 1,22,940
	E-5, with three years' experience: ₹ 80,000 - 2,20,000		

4. Terms and conditions of deputation

4.1 The period of deputation shall be five years. The lending organisation may relieve an officer for a lesser period, as per its policy/rules/regulations, subject to a minimum of three years.

4.2 During the period of deputation,—

(a) the recruitment, appointment, salary, allowances, joining time, medical benefits, travelling allowance, etc. shall be as per the provisions of the Unique Identification Authority of India (Appointment of Officers and Employees) Regulations, 2020 and the Unique Identification Authority of India (Salary, Allowances and other Terms and Conditions of Service of Employees) Regulations, 2020 {said regulations are available on the website of UIDAI (www.uidai.gov.in)};

(b) leave shall be regulated by the Central Civil Services (Leave) Rules, 1972; and

(c) subject to the said regulations and rules, the terms and conditions of deputation shall be governed by the provisions of the Department of Personnel and Training (DoPT) Office Memorandum no. 6/8/2009-Estt.(Pay II), dated 17.6.2010 and other orders/guidelines issued by DoPT in this regard from time to time.

4.3 In case the appointment is made from an organisation whose pay structure and/or Dearness Allowance pattern is dissimilar to that in UIDAI, only the pay shall be protected and not the perquisites, as per paragraph 5.1(ii)(b) of DoPT Office Memorandum no.6/8/2009-Estt.(Pay II), dated 17.6.2010.

5. Facilities available to officers of UIDAI

5.1 Officers of the level of Director and above are provided the facility of vehicle for commuting.

5.2 Officer/Employee shall be eligible to avail of medical benefits as per Medical Reimbursement Scheme of UIDAI. Alternatively, he/she may opt to avail of medical benefits that may be admissible under the service conditions of his/her parent organisation, subject to the condition that there is no financial liability on UIDAI on account of such benefits. In particular, if the officer/employee is availing of benefits under the Central Government Health Scheme in the parent organisation, he/she may opt to continue with the same.

6. Application procedure

6.1 Eligible and interested individuals may apply through proper channel in the form set out in Annex I.

6.2 **Addressee organisations are requested to forward the applications of such eligible and interested individuals in respect of whom they are the parent organisation, and whose services may be spared by the cadres controlling authority in case such an applicant is selected. Applications of individuals whose services cannot be spared by the**

cadre controlling authority may <u>not</u> be forwarded.

6.2.1 In this connection, it is clarified that, for the purposes of this circular,—

(a) in respect of members of the Indian Administrative Service, Indian Police Service and Indian Forest Service, including in respect of members serving in their allotted State cadre, the reference to cadre controlling authority means, respectively, the Department of Personnel and Training, the Ministry of Home Affairs and the Ministry of Environment and Forest in the Government of India;

(b) in case no authority is specified as the cadre controlling authority in respect of the parent organisation, such authority as is competent to approve the relieving of the officer on deputation shall be construed as the cadre controlling authority.

6.3 Only applications received through proper channel, along with the following documents, may be considered:

(a) Application in the form set out in Annex I; and

(b) Certificate from the forwarding officer in the form set out in Annex II, along with—

(i) cadre clearance from the cadre controlling authority; and

(ii) copies of ACRs/APARs for the last five years, duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or an officer of equivalent rank in the parent organisation.

6.4 Applications complete in all respects, in the form set out in Annex I, along with the documents specified in paragraph 6.3, may be forwarded to **Director (HR), Unique Identification Authority of India, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi – 110 001** and, additionally, through email at **<u>deputation@uidai.net.in</u>**. The last date for receipt of applications complete in all respects is **26.8.2024**. Applications that are received after the last date or are incomplete may not be considered.

7. The Authority reserves the right to withdraw this circular at any time, without assigning any reason.

Signed by Piyush Chand Gupta
Date: 28-06-2024 14:06:39

(Piyush Chand Gupta)
Director
Tel.: 011-23478554
Email: dir.hr-hq@uidai.net.in

To:

1. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi, with the request to post this circular on the Department's website
2. Secretary to the Government of India in charge of a Ministry/Department (all, as per list), with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview

3. Chairperson and Chief Executive Officer, Railway Board, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
4. Chief Secretary to State Government (all, as per list), with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
5. Chief Secretary, Government of NCT of Delhi / Government of Puducherry / Government of Jammu and Kashmir / Andaman and Nicobar Islands Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
6. Administrator, Dadra and Nagar Haveli and Daman and Diu Administration / Lakshadweep Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
7. Advisor to Administrator, Chandigarh Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
8. Advisor to Lieutenant Governor, Ladakh Administration, with the request to give wide publicity to this circular in their attached and subordinate offices and the autonomous and statutory organisations and public sector undertakings under their administrative purview
9. Director General, National Informatics Centre / Centre for Development of Advanced Computing, with the request to give wide publicity to this circular in their respective organisations
10. Director, Bhabha Atomic Research Centre, with the request to give wide publicity to this circular in the organisation
11. Chairman and Managing Director, Bharat Electronics Limited / Bharat Sanchar Nigam Limited / Mahanagar Telephone Nigam Limited / Bharat Broadband Network Limited / RailTel Corporation of India Limited / Powergrid Corporation of India / Electronics Corporation of India Limited, with the request to give wide publicity to this circular in their respective organisations
12. Secretary, Telecom Regulatory Authority of India, with the request to give wide publicity to this circular in the organisation
13. Chairman, National Highways Authority of India / Food Corporation of India, with the request to give wide publicity to this circular in their respective organisations
14. Managing Director, Centre for Railway Information Systems, with the request to give wide publicity to this circular in the organisation
15. Chief Executive Officer, Centre for Development of Telematics, with the request to give wide publicity to this circular in the organisation
16. The Indian Banks' Association (IBA), with the request to give wide publicity to the

vacancy in all Public Sector Banks

17. Deputy Managing Director and Chief Development Officer, State Bank of India, with the request to give wide publicity to this circular in the bank and its employees posted outside the bank
18. Chief General Manager in charge of HR Department, Punjab National Bank / Canara Bank / Bank of Baroda / Union Bank of India / Bank of India / Indian Bank, with the request to give wide publicity to this circular in their respective banks and its employees posted outside the bank
19. Executive Director (Personnel), Life Insurance Corporation of India, with the request to give wide publicity to this circular in the corporation and its employees posted outside the Corporation
20. Director, Indian Institute of Technology / National Institute of Technology / Indian Institute of Science Education and Research / Indian Institute of Information Technology / Indian Institute of Management (all, as per list), with the request to give wide publicity to this circular in their respective institutions
21. Vice Chancellor of a Central University (all, as per list), with the request to give wide publicity to this circular in the university
22. Vice Chancellor, Rashtriya Raksha University / National Forensic Science University, with the request to give wide publicity to this circular in their respective universities
23. Director, Indian Institute of Science, Bengaluru / International Institute of Information Technology Bangalore / Indraprastha Institute of Information Technology Delhi / International Institute of Information Technology Hyderabad / Dr Shyama Prasad Mukherjee International Institute of Informational Technology, Naya Raipur, with the request to give wide publicity to this circular in their respective institutions
24. Website of UIDAI
25. National Career Service Portal
26. Media Division, UIDAI Head Office for publicising the vacancy in at least two national dailies, *Employment News* and the social media handles of UIDAI
27. Deputy Director General. Regional Office, Hyderabad for publicising the vacancy in local new paper

Annex I

Application Form

To:

Director (HR)
Unique Identification Authority of India
Bangla Sahib Road, Behind Kali Mandir
Gole Market, New Delhi – 110 001

Subject: Application for appointment to the post referred to in UIDAI circular no. _____/_____, dated ___ June, 2024

Sir/madam,

I hereby apply for the post(s) in UIDAI, for which applications have been invited by UIDAI *vide* its circular no._____/____, dated ____ June, 2024, and furnish details as under:

1. *Post and location applied for*:

S. no.	Post	Location preference
1.1	Director	UIDAI, Regional Office, Hyderabad

2. *Basic details*:

<table>
<tr><td rowspan="2">2.1</td><td rowspan="2">Name of applicant:
(in BLOCK letters)</td><td colspan="8" rowspan="2"></td><td rowspan="4">Recent passport size photograph (to be pasted)</td></tr>
<tr></tr>
<tr><td rowspan="2">2.2</td><td>Gender:</td><td colspan="2">Male</td><td colspan="3">Female</td><td colspan="2">Third gender</td></tr>
<tr><td>Tick as applicable:</td><td colspan="2"></td><td colspan="3"></td><td colspan="2"></td></tr>
<tr><td rowspan="2">2.3</td><td rowspan="2">Date of birth:</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr>
<tr><td rowspan="2">2.4</td><td rowspan="2">Date of superannuation:</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr>
<tr><td rowspan="3">2.5</td><td rowspan="3">Contact details:</td><td colspan="3">(a) Correspondence address:</td><td colspan="6"></td></tr>
<tr><td colspan="3">(b) Mobile number:</td><td colspan="6"></td></tr>
<tr><td colspan="3">(c) Email:
(in BLOCK letters)</td><td colspan="6"></td></tr>
<tr><td rowspan="2">2.6</td><td colspan="9">Education qualification (graduation/diploma level and above):</td></tr>
<tr><td>Qualification (degree, diploma, certificate etc.)</td><td>Year</td><td colspan="3">Name of university, institution or other qualification-awarding body</td><td colspan="2">Percentage of marks / Grade Point Average</td><td colspan="2">Discipline / branch / specialisation</td></tr>
</table>

2.7	If applicant is a member of an organised service, full name of the service:	

2.8	Details of employment: (in reverse chronological order, for preceding 10 years; enclose a separate self-authenticated sheet, if required)					
	Organisation	Position held	Period (month and year)		Scale of pay	Brief description of nature of duties
			From	To		

2.9	Present post held on:	Regular basis	Deputation basis
	Tick as applicable:		

2.10	If present post is held on regular basis, name of the post, details of the same:	(a) Level/scale of pay:	
		(b) Date of appointment:	

2.11	If present employment is on deputation basis, details of the same:	(a) Date of appointment:	
		(b) Approved period of deputation:	
		(c) Parent organisation:	
2.12	Training/ courses attended:		
2.13	Details of awards, honours, appreciation etc.:		
2.14	Details of application forwarding authority:	(a) Name:	
		(b) Full designation:	
		(c) Full office address:	
		(d) Office telephone number:	

3. *Details regarding eligibility for post(s) applied for (see part 1 of this form):*

For post(s) listed at serial number(s) 1.1:Director

Eligibility criteria	Details regarding meeting of the eligibility criteria
Essential: Officer from the Central Government holding analogous posts with three years on regular basis in the parent cadre/department;	
or With three years of regular service in the Pay Matrix Level 12 of the 7th Central Pay Commission (₹ 78,800 – 2,09,200) or above;	
or Officer from State/UT Government or	

Public Sector Undertaking (PSU) or Autonomous Organisation, holding regular post in corresponding grades with requisite experience.	
Desirable: (i) Experience in monitoring and implementation of large-scale project(s) having multiple ecosystem partners	
(ii) Experience in handling of matters relating to budget, contract management, co-ordination, administration, procurement of goods and services, etc.	
(iii) Experience in e-governance and ICT related projects	
Additional information, if any, in support of the applicant's suitability for the post: (attach separate sheet, if required)	

Date:

Place:

Signature of applicant

Certified that the service particulars given by the applicant above have been verified from his/her service records and found to be correct.

Signature with stamp of office of the forwarding authority

Annex II

Certificate from forwarding authority
(on the letter head of the organisation)

No. _____ Date: _____

1. Dr/Mr/Ms _____, if selected for appointment on deputation in the Unique Authority of India, will be relieved for a period of _____[1] years.

2. The information furnished by the said officer has been checked against his/her service records and is correct.

3. Integrity of the officer is certified.

4. No vigilance case is either pending or being contemplated against the officer.

5. It is certified that no penalty has been imposed on the officer during the last 10 years.

Or

The details of penalties imposed on the officer during the last 10 years are given in the duly signed and stamped enclosed statement.[2]

6. Photocopies of ACRs/APARs for the last five years are enclosed herewith, duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or an officer of equivalent rank.

Encls.: as above

Signature

Name:

Designation:

Telephone:

[Stamp of office]

Email:

Date: _____

Place: _____

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[1] Period for which the officer shall be relieved should not be less than three years. In respect of officers borne on any cadre of services or posts of the Central Government or a State Government, this confirmation regarding the relieving of the applicant officer in the event he/she of she is selected should be made only with the requisite approval or no objection or "cadre clearance" from the relevant cadre controlling authority. In case no authority is specified as such in respect of the parent organisation, such authority as is competent to approve the relieving of the officer on deputation is to be considered as the cadre controlling authority for the purposes of this circular.

[2] Please strike out whichever is not applicable

Unique Identification Authority of India
Head Office, New Delhi – 110 001
RECRUITMENT NOTICE

No. 25/2024 Dated 27th June 2024

The Unique Identification Authority of India invites applications on deputation (on foreign service terms) for one post of Director at Unique Identification Authority of India Regional Office, Hyderabad in Pay Level-13 of the 7th Central Pay Commission. Eligibility criteria are as follows:

Essential: Officers, below 56 years of age, from the Central Government, holding analogous posts on regular basis in the parent cadre/department or with three years of regular service in Pay Matrix Level 12 (₹ 78,800 - 2,09,200) or above with requisite experience, *or* from a State/UT Government, or a PSU, or an Autonomous Organisation holding regular post in corresponding grade with requisite experience.

Desirable: Experience in monitoring and implementation of large scale project(s), having multiple ecosystem partners, handling of matters relating to budget, contract management, coordination, administration, procurement of goods and services, e-governance and ICT related projects, etc.

2. Further details, including the terms and conditions of deputation and application procedure, are available on the Authority's website at https://uidai.gov.in/images/VC_25_2024.pdf

3. Interested individuals who are eligible may apply through proper channel as per said the application procedure, to **Director (HR), Unique Identification Authority of India, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi – 110 001** and, additionally, send the same by email at **deputation@uidai.net.in**. Last date for receipt of applications complete in all respects is **26.8.2024**.

Director

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)
प्रधान कार्यालय, नई दिल्ली-110 001
भर्ती सूचना

संख्या :25/2024 दिनांक 27.6.2024

विषय : भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)के क्षेत्रीय कार्यालय हैदराबाद मे निदेशक के एक पद को प्रतिनियुक्ति (बाह्यय सेवा शर्तों)के आधार पर भरने हेतु रिक्ति परिपत्र ।

भारतीय विशिष्ट पहचान प्राधिकरण 7 वें वेतन आयोग के वेतन मैट्रिक्स लेवेल -13 में भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के क्षेत्रीय कार्यालय हैदराबाद में निदेशक के पद के लिए प्रतिनियुक्ति (बाह्यय सेवा शर्तों) भरने हेतु आवेदन आमंत्रित करता है। पात्रता मानदंड इस प्रकार हैं:

आवश्यक: केंद्र सरकार के 56 वर्ष से कम आयु के अधिकारी, जो मूल कैडर/विभाग में नियमित आधार पर सदृश्य पद धारण किए हों या वेतन मैट्रिक्स लेवल 12 (₹ 78,800 - 2,09,200) या इससे अधिक में तीन साल की नियमित सेवा सेवा की हो या राज्य सरकार/ संघ-राज्य क्षेत्र/ सार्वजनिक क्षेत्र के उपक्रम/ स्वायत्त संगठन के अधिकारी जो अपेक्षित कार्य अनुभव के समतुल्य श्रेणी में नियमित पद धारण किए हों।

वांछनीय: एकाधिक तंत्र साझेदारों वाली बड़े पैमाने की परियोजनाओं की निगरानी और कार्यान्वयन, बजट, अनुबंध प्रबंधन, समन्वय, प्रशासन, वस्तुओं और सेवाओं की खरीद, ई-गवर्नेंस और आईसीटी से संबंधित परियोजनाओं आदि से संबंधित मामलों को संभालने का अनुभव।

2. प्रतिनियुक्ति और आवेदन प्रक्रिया के नियम और शर्तों का विस्तृत विवरण प्राधिकरण की वेबसाइट https://uidai.gov.in/images/VC_25_2024.pdf पर उपलब्ध हैं।

3. इच्छुक व्यक्ति जो पात्र हैं, वे उक्त आवेदन प्रक्रिया के अनुसार उचित माध्यम से निदेशक (एचआर), भारतीय विशिष्ट पहचान प्राधिकरण, बंगला साहिब रोड, काली मंदिर के पीछे, गोले मार्केट, नई दिल्ली – 110 001 को आवेदन भेज सकते हैं। इसे deputation@uidai.net.in पर ईमेल द्वारा भी भेजा जा सकता है। सभी प्रकार से पूर्ण आवेदन प्राप्त होने की अंतिम तिथि **26.8.2024** है।