

# MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University)

(Accredited "A" Grade by NAAC)

ADMINISTRATION SECTION

No.MANUU/Admn/F.110/2020-21/1033

Dated 31.08.2020

## OFFICE ORDER

**Sub: MANUU – COVID 19 - Extended Lockdown in Containment Zones till 30<sup>th</sup> September, 2020- regarding.**

- Ref:**
1. MHA orders No.40-3/2020-DM-I(A) GOI, dated 29<sup>th</sup> August, 2020.
  2. MHA orders No.40-3/2020-DM-I(A) GOI, dated 29<sup>th</sup> July, 2020.
  3. MHA orders No.40-3/2020-DM-I(A) GOI, dated 29<sup>th</sup> June, 2020.
  4. MHA orders No.40-3/2020-DM-I(A) GOI, dated 30<sup>th</sup> May, 2020.
  5. Office Order MANUU/Admn /F.110/2019-20/1007 dated 19<sup>th</sup> May 2020.
  6. No. MANUU/Admn /F.110/2019-20/1006 dated 18<sup>th</sup> May 2020.
  7. No. MANUU/Admn /F.110/2019-20/1003 dated 4<sup>th</sup> May 2020.
  8. No. MANUU/Admn /F.110/2019-20/1004 dated 2<sup>nd</sup> May 2020.
  9. Approval of the Vice Chancellor dated 31.08.2020.

<<\* \* \*>>

The Government of India, Ministry of Home Affairs, vide orders **No.40-3/2020-DM-I(A) Govt of India, dated 29<sup>th</sup> August, 2020**, has extended the Lockdown in the Containment Zone upto **30.09.2020**, and directed to reopen more activities in areas outside the containment Zones.

2) However, the Guidelines for phased Re-opening (Unlock 4) for educational Institutions are as follows:

- a. Online Distance learning shall continue to be permitted and shall be encouraged.
- b. 50% of the Teaching/Non Teaching staff may be called in terms of the Orders of the Ministry of Home Affairs to the schools at a time for online teaching/tele-counselling and related work in areas outside the Containment Zones w.e.f. from 21<sup>st</sup> September 2020 for which, Standard Operating Procedure (SOP) will be issued by the Ministry of Health & Family Welfare.
- c. Students of classes 9 to 12 may be permitted to visit their schools, in areas outside the Containment Zones only, on voluntary basis, for taking guidance from their teachers. This will be subject to written consent of their parents/guardians and will be permitted with effect from 21<sup>st</sup> September. 2020.
- d. Skill or Entrepreneurship training will be permitted in Industrial Training Institutes (ITIs) of GOI for which standard Operating Procedure (SOP) will be issued by the Ministry of Health & Family Welfare.
- e. Higher Education Institutions, like Universities will be permitted by the Department of Higher Education (DHE) for research scholars (Ph.D.) and Post Graduate students of technical and professional programmes requiring laboratory/experimental works, based on the assessment of situation and keeping in view incidence of COVID-19 in the States/UTs.
- f. Academic/Sports/Cultural functions and other congregations with a ceiling of 100 persons will be permitted w.e.f. 21<sup>st</sup> September, 2020 with mandatory wearing of face masks, social distancing, provisions for thermal scanning and hand wash or sanitizer.

Contd...

Gachibowli, Hyderabad – 500 032, Telangana, India

Admn. Tel Extn.1331, MANUU EPABX 2300-6612, 13,14,15

Email: administration@manuu.edu.in, Website: www.manuu.edu.in



- 3) In view of the above the University shall function in accordance with the Orders and the Guidelines and directives referred above issued by the Ministry of Home Affairs. (Copy enclosed). However, National directives for COVID-19 Management as annexed, in the referred order are to be followed strictly.
- 4) Further, as per directions of the COVID-19 Monitoring Committee of MANUU requested to assessing the situation regularly and suggesting /taking the required measures for the containment of COVID-19 pandemic.
- 5) MANUU Health Committee would continue to take care of the mental health and well being of all the stacke holders of the University and help them to overcome the stress, tension, depression and other mental issues, if any, and direct, aid and advice the Health Committees of Satellite Campuses of the University in the regard.
- 6) Moreover, the MANUU Health Committee is requested to be submitting when ever required, proposal for the procurement of precautionary material as per the directive of GOI/UGC issued from time to time.
- 7) No Guest shall be accommodated in the University Guest House till furthers orders.
- 8) Concerned Heads of Section/Departments are advised to incur expenditure from the imprest for the purchases of sanitizers, face masks etc. if required they may draw advance also for the purpose.
- 9) The States/UT's where based on assessment of local situations to keep the spread of COVID 19 in check, local restrictions have been imposed and attendance of officers/ staff is not feasible due to such restrictions, the matter may be reported by the employee to the concerned Head / Incharge / Headquarters as containment of COVID-19, health and life are more important than any things. However, they should be available online to their respective Head during the working hours and attend the Office work/online teaching, as the case may be.

  
31-8-2020  
Registrar I/c

To

All Deans of Schools of Studies/ Heads of Departments/Directors of the Centres and Directorates/Principals/ Incharges of Polytechnics/ITIs/Model Schools/ Central Library and Heads of Sections (Teaching and Non-Teaching) Headquarters and Satellite Campuses, Regional Centres, Sub-Regional Centres, DSW, Proctor & Incharge Security, Provost (Boys&Girls)/ Wardens

**Copy to:**

1. Offices of Vice-Chancellor / Registrar /FO
2. Director, CIT for uploading on University Website
3. Concerned file

---

**Gachibowli, Hyderabad – 500 032, Telangana, India**  
Admn. Tel Exten.1331, MANUU EPABX 2300-6612, 13,14,15  
Email: [administration@manuu.edu.in](mailto:administration@manuu.edu.in), Website: [www.manuu.edu.in](http://www.manuu.edu.in)