



F.No. MANUU/ER-I(B)/F.141/2018-19/14-28

Dated: 21st January, 2019

ORDERS

Sub: ER.I Section - Orders issued regarding Charge Allowance to teachers for holding additional charge in addition to their primary duties - Reg.

- Ref: 1. OM No. MANUU/ER-I(B)/141/2013-14/ 1187 dated 24.12.2013
2. MHRD letter No. 2-4/2018-CU.V dated 23.10.2018 received from the CU.I Division through email dated 4.12.2018
3. Vice-Chancellor's approval dated 7.1.2019

The existing practice of allowing honorarium to the teachers for holding additional duties such as Proctor, Jt. Proctor, Dy/Asstt. Proctor, Provost, Warden, Dean, Student Welfare, Jt. Deans/Dy/Asstt. Deans, Student Welfare, Dy/Asstt. Controller of Exams, Directors/Jt.Directors/Dy/Assistant Director/Coordinators etc. in the Centres/Directorates has been withdrawn in pursuance of the MHRD letter 2nd cited.

2. Henceforth, the teachers who have been assigned with additional duties which are specialized in nature involving student discipline, managing hostels and other academic administrative work in addition to their normal teaching and research work shall be entitled to draw Charge Allowance as under:-

S.No.	Level	Rate of Charge Allowance
01.	Professor and its equivalent posts	Rs. 5000/- p.m.
02.	Associate Professor and its equivalent posts	Rs. 3000/- p.m.
03.	Assistant Professor and its equivalent posts	Rs. 2000/- p.m.

3. The payment of Charge Allowance to the teaching staff shall be subject to the following conditions:-

- (i) The Charge Allowance shall be effective from 1st January, 2019.
(ii) A teacher shall be eligible draw the charge allowance for one such additional responsibility on a quarterly basis starting from 1st January, 2019 onwards.


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- (iii) If the teacher did not perform his duties due to leave, vacation, absence etc, the charge allowance will be allowed proportionately in a month.
 - (iv) All claims of Honorarium prior to 1st January, 2019 shall be regulated as per earlier OM 1st cited.
4. There is no change in rates of reimbursement of telephone charges which were allowed to them at the time of such special assignments by the University.


Registrar 11/15

Copy to:-

1. All Deans of Schools/Head of Departments/Directors of Centres
2. All Principals of CTEs/Polytechnics/ITIs
3. Proctor/Dean, Students' Welfare/Provosts of Hostels (Boys/Girls)
4. Office of the Vice-Chancellor/Registrar/Finance Officer/CoE
5. Finance & Accounts
6. Internal Audit Officer
7. JR-Admn & Estate/DR-ER.I
8. Office Copy