



प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(विज्ञान विभाग, भारत सरकार)
(Ministry of Education, Govt. of India)

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D.O. No.F.5-2/2022 (Admn.1/A&B)

August, 2022

30 AUG 2022

Dear Madam/Sir,

You may be aware that University Grants Commission (UGC) is a Statutory Body under the Ministry of Education, Government of India established by an Act of Parliament in 1956 for the coordination and determination of standards in Universities. UGC has invited online applications for the post Secretary, UGC (on deputation/contract basis) in the pay of Level-15 ₹1,82,200-2,24,100/- in Pay Matrix (Pre-revised 67000-79000/-) plus admissible allowances as admissible to UGC employees. Eligibility criteria, qualifications, scale of pay and other details can be accessed on UGC website i.e. www.ugc.ac.in/jobs. Last date for submission of online applications is 30.09.2022.

I am writing to you with a request to kindly send nomination of eligible person(s) who could be considered for the position. Nomination may please be forwarded alongwith a copy of the duly filled up online application submitted by the candidate to the email admnrecruitmentsugc@gmail.com and the nominated candidates may be advised to fill up the online form on above link on or before 30.09.2022 alongwith the necessary enclosures i.e. Vigilance, No Objection Certificate from the parent employer etc., failing which nomination will not be considered. No hard copy of the nomination will be accepted.

With kind regards,

Yours sincerely,

(Rajnish Jain)

The Vice-Chancellor of all **Central Universities**
The Director of all **IITs, IIMs, IIISERs**
The Vice-Chancellor of all **National Law Universities**
The **Chief Secretaries/Adviser** of all States/UTs

Website

6/19/22

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