

**ADMINISTRATION – SECTION / प्रशासन अनुभाग**

सं./No. MANUU/Admn /F.110/2020-21/ 1049

दिनांक.02.12.2020

**C I R C U L A R / परिपत्र**

Sub/ विषय: MANUU- Administration –Precautionary measures for employees of the MANUU performing journey-Circular -Issued-Regd.

Ref./ संदर्भ: Vice- Chancellor's I/c approval dated: 19.11.2020.

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All the employees of MANUU are hereby informed that the Officials/Family members travelling to other States on official/personal grounds are hereby directed to inform the Health Center about travel on each occasion and after returning, undergo for formal medical checkup (first time immediately after returning from other states and for a second time after a gap of 4-5 days to ascertain symptoms if any) at the MANUU Health Center/any outside Hospital outside the Campus and submit a report to the concerned Head.

Further all the officials/Campus residents are also advised to avoid frequent travels (within City/District/State) as far as possible and also avoid gatherings, parties etc.

*Siddiq*  
3-12-2020  
**Registrar I/c**  
प्रभारी कुलसचिव

Copy to/ प्रतिलिपि:

1. Office of Vice-Chancellor / Registrar/F.O
2. Proctor&Security I/c (to ensure security, preventive measures and other arrangements)
3. All Deans of Schools of Studies
4. All Heads of Departments/Centers/Directors of Directorates
5. All Section Heads / Incharge (Non-Teaching)
6. COE/Co-ordinator, NSS/Central Library
7. Principals/Heads/ Incharges of Satellite Campuses/Regional Centres/Sub Regional Centers (To celebrate the Independence day accordingly as above by following preventive measures and as per the University directives)
8. PRO(for necessary action as usual)
9. Director, CIT for uploading on University Website