



No. MANUU/Purchase/F.02/2024-25/ 528

21 Oct 2024

**Sub: MANUU- Purchase & Stores-Disposal of unserviceable(e-waste) items- Request to submit highest sealed quotation- Reg.**

Sir/Madam,

The University intends to dispose off the following unserviceable e-waste items through bidding process through the registered vendors of State/Central Pollution Control Board (PCB). Registered firms may participate along with EMD of Rs.10,000/- (Rupees Ten thousand only ) drawn in favour of MANUU, payable at Hyderabad (exemption of EMD as per GoI norms will only be considered on production of documentary proof) as per Annexure - I on or before 05.11.2024 by 03:00 p.m. The quotations will be opened on same day at 03:30 pm in the presence of officials of the University and responsive bidders. The bidder shall submit the sealed quotations as per Annexure I&II, at Purchase & Stores Section. The bidder may inspect the material in all the working days (from Monday to Friday) between 11:00 am to 5:00 p.m

**The details of are as follows:**

Sl.No.	Description.	Tentative Qty( in Nos.)	Location of Asset	Remarks
1.	RO Water Purifiers/Systems	49	Details as per enclosed Annexure- III	The quantity mentioned is tentative (may increase or decrease) . Exact nos. may be ascertained at the time of disposal
2.	Air Conditioners:			
	(i) Indoor Units	59		
	(ii) Outdoor units	69		
3.	Refrigerators/Deep Freezers	09		
4.	Water Coolers	11		
5.	UPS (80KVA)	02		
6.	Batteries (for 80KVA UPS)	64		

**Terms & Conditions:**

1. The Bidders who intends to participate in this tender must be registered under GST.
2. Bidders participating for the aforementioned items shall required to enclose a valid copy of registration certificate issued by Pollution Control Board to buy such items.



3. The material for sale is offered on "AS IS WHERE IS" basis. The material can be inspected at the location shown in the Annexure-III between 11:00 hrs and 17:00 hrs on working days.
4. The list of items are sold on the assumption that the bidders have inspected the items and aware of what they are buying, whether they have inspected them or not and the principle of "CAVEAT EMPTOR" shall apply. No complaint shall be entertained and no reliance may be placed on any description.
5. The amount to be quoted should include all the charges including GST, transportation, labour and any incidental charges etc.
6. The firm shall quote the highest price in Annexure-II in the separate sealed envelope and the bidding process will start from the highest quoted rates on over all items basis.
7. The University reserves all the rights to issue sale order to the firm quoted highest rate (H1) during bidding process.
8. Sale Award: The successful H-1 Bidder (on overall items basis) will be awarded with Sale Contract. In case of two or more firms quoting the same H-1 rate, in such situation University shall call revised & fresh quotations from such firms only with short duration.
9. Lifting Materials: The successful H-1 bidder required to lift/transport entire material within 7 days (excluding holidays, Saturday and Sunday) from the date of issue of sale order at their own cost. Before lifting the material, the firm shall deposit the demand draft equivalent to H-1 rate quoted & actual weight of the material
10. The Successful H-1 bidder shall not have right to lift the material remaining at the site other than the items mentioned at Annexure -III.
11. The parts of the unserviceable items/equipment should be segregated material wise and should be weighted in presence of officials of the University. Requisite weighing machine, labour, packing material etc., shall have to be arranged by the successful H-1 firm. Lifts are not permitted to use inside the buildings at University.
12. The quantities shown in the above table may vary and University reserves the right to award  $\pm 25\%$  of the tendered quantity on H-1 rates while award of the contract.
13. The University shall not take any responsibility of the stores after award of sale contract & after shifting of the material from its Premises.



**PURCHASE & STORES SECTION**

14. In case of any dispute, Hyderabad will be the Jurisdiction. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and shall be binding on the both the parties

15. The bidding process shall be governed by the following conditions:-

- (i) The Person /firm shall quote its rate in Annexure-II in the sealed envelope.
- (ii) Bidding for selective item is not allowed. In such an event the bid shall stand cancelled.
- (iii) The successful bidder shall arrange to remit the sale value within 3 calender days of the date of contract. The successful H-1 bidder shall lift the material/items only after full payment is made. Delivery of the material/items will be made only after deposit of full amount of rate quoted and accepted by the University.
- (iv) The successful H-1 bidder shall not be allowed to withdraw his/her bid and in the event of on his/her part failure, his/her earnest money deposited (EMD) will be forfeited.
- (v) The bid document should be signed by the authorized signatory only. Photocopy or unsigned or incomplete bids shall be rejected.
- (vi) If the tendering firm/person furnish any false or wrong information, they will themselves be liable for consequences if any along with forfeiture of earnest money deposit.
- (vii) Overwriting, erasures, corrections etc. in the prescribed proforma are prohibited.

16. Conditional /incomplete bids are liable for rejection.

17. Successful bidder should ensure that all e- waste items will be disposed off in an authorized treatment storage disposal facility and in accordance with the E-Waste(Management) Rules 2022 & as per Amended Rules 2023 published by the Ministry of Environment , Forest and Climate Change , Govt. of India updated from time to time and submit disclaimer related to this with their proposal.

18. The University reserves the right to accept or reject any/all of the bids without assigning any reason.

19. For any query/clarification, you may contact Purchase & Stores Section, 040-23006612-15 / Extn: 1341,1342.

Registrar



Annexure - I

1.	Name of Firm	
2.	Contact Details	Postal Address ..... ..... ..... Tel No. / Mobile: E-mail:
3.	Details of EMD of Rs.10,000/-(Rupees Ten thousand only) (Exemption for registering with MSME etc as per GoI norms will only be considered on production of documentary proof)	D.D. No. _____ dated: _____ Name of the Bank _____
4.	GST details	(Enclose Proof)
5.	Central / State PCB Registration Certificate Details	

**Declaration:** It is hereby declared that the firm have carefully read and understood the tender and **agreed with all the clauses**, terms and conditions of the tender, Hyderabad jurisdiction etc and agreed that the decision of the University shall be final in all respect.

Place : .....

Signature of the authorized

Date : .....2024

representative of the firm with stamp



Annexure-II

(Financial bid - to be submitted in separate cover)

**Proforma for offering rates for disposal of old/unserviceable e-waste items**

**Name of the Bidder:**

**Details of the Firm:**

Sl. No.	Description	Qty (Nos.)	Amount offered per kg. (INR) (including GST)	Amount (in words)
01	RO Water Purifiers/Systems	49		
02	Air Conditioners:			
	(i) A/C Indoor units	59		
	(ii) A/C Outdoor units	69		
03	Refrigerators/Deep Freezers	09		
04	Water Coolers	11		
05	UPS 80 KVA	02		
06	Batteries (for 80KVA UPS)	64		

(a) The terms and conditions of this offer particularly with regard to earnest money were carefully read and agree to abide by these in letter and spirit. The decision of the University, on any dispute arising out of the offer shall be binding on the firm.

(b) The firm agrees to forfeiture of the earnest money deposit if it fails to comply with all or any of the terms and conditions in whole or in part as laid down.

**Place:**

**Date:**

**Signature of the Bidder with stamp**



**Annexure-III**

**List of old un-serviceable(e-waste) items**

SI No	Dept/ Section	Description	Qty
1	CPDUMT	R.O Water Purifier (Eureka Forbes Ltd.)	1
		Air conditioners	10
2	University Guest House	Refrigerator (340 Ltr)	1
		Refrigerator(210 Ltr)	1
		Deep Freezer 300 Ltr	1
		Air Conditioner (1.5 Tons)	4
		Water Coolers-150 Ltrs	2
		Deep Freezers 120 Ltrs	1
		Aqua Guard Water Purifier	3
3	School of Sciences	Air Conditioner 2 Ton	1
4	IMC Office	R.O Purifier	1
		Water Cooler	1
		UPS unit	1
	IMC Technical	Split AC 1.5 Tons	1
		Split AC 1.5 Tons	1
		Split AC 1.5 Tons	1
		Split AC 1.5 Tons	1
		Split AC 1.5 Tons	1
		Split AC 1.5 Tons	3
		Split AC 8.5 Tons	1
		UPS (80 KVA)	2



		Batteries for 80 KVA UPS units	64
5	Day Care Centre	LG Refrigerator	1
6	Registrar's Residence	Air Conditioner (1.5 Ton)	3
7	Provost Girls Hostel	Refrigerator	1
		Water Coolers	3
		RO UV System 2000 LPH	1
8	Dept of Hindi	Water cooler	1
9	SH Library	AC 1.5 Ton split (logic cool)	5
		RO Water purifier (Aqua Guard)	1
		RO Water purifier	2
10	Store Room, CIT Building	RO Water Purifiers	40
		AC Indoor units	25
		AC Out door units	35
		Refrigerators	3
		Water coolers	4

RO Water Purifiers/Systems : 48      Refrigerators & Deep Freezers : 09  
 RO UV system 2000 LPH : 01      Water Coolers : 11  
 AC Indoor units (Store Room) : 59      UPS (80KVA) : 02  
 AC Out door units (Store room) : 69      Batteries (for 80 KVA UPS) : 64

