

No. MANUU/Admn/F.120/2024-25/264

दिनांक: Date: 14<sup>th</sup> October, 2024

OFFICE ORDER / कार्यालय आदेश

Sub/विषय: MANUU – Administration – Enhancement of allowances @25% due to increase of DA rates w.e.f 01.01.2024 - Orders issued -Regd.

Ref/संदर्भ:

1. Department of Expenditure, resolution No.01-01/2016-IC dated 06.07.2017 Govt. of India.
2. UGC O.M. No.3-2/1/2006(Admn-I) A&B/64535 dated 9<sup>th</sup> October, 2024.
3. Vice- Chancellor's approval dated: 14.10.2024

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Consquent upon the enhancement of DA to 50% and in pursuance of the resolution cited at reference 1<sup>st</sup> above and the OM of UGC cited at 2<sup>nd</sup> the Competent Authority is pleased to accord approval for the payment of Allowances w.e.f. 01.01.2024, to the Employees of MANUU drawing pay as per revised Pay Scales under 7<sup>th</sup>CPC. (The list of allowances enhanced herewith have been appended at **annexure-I**)

Registrar 14/10/2024  
कुलसचिव

To

**The Finance Officer (with a copy of O.M. cited under reference)**

All Deans of Schools of Studies  
All Heads of the Departments (Teaching)/ Centres / DDE  
All Sections Heads / Incharge (Non-Teaching)  
Polytechnic & ITI and Model Schools

Copy to:

1. Office of Vice-Chancellor/Registrar/F.O/OSD-1/OSD-II/PRO
2. Director, DOE/COE
3. Director, CIT for uploading on University Website
4. Urdu Officer for Urdu Translation/ Hindi Officer for Hindi Translation
5. Concerned file



विश्वविद्यालय अनुदान आयोग  
UNIVERSITY GRANTS COMMISSION  
शिक्षा मंत्रालय, भारत सरकार  
MINISTRY OF EDUCATION, GOVT. OF INDIA  
बहादुरशाहजफरमार्ग, नई दिल्ली: 110002  
BAHADURSHAH ZAFAR MARG, NEW DELHI-110 002  
011-23604240, 011-23604201



F.No.3-2/2006(Admn-I/A&B)/64535

9 OCT 2024  
October, 2024

**OFFICE MEMORANDUM**

**Subject: Enhancement of Allowances @ 25% due to increase of DA rates w.e.f 01.01.2024**

In compliance of approval of Ministry of Education, Department of Higher Education Letter No. 1-1/2014-U1A Dated 03.10.2024 read with Deptt. of Expenditure Resolution No. 01-01/2016-IC dated 06.07.2017, O.M. of even number dated 13.01.2017 & 26.07.2017 and consequent upon the enhancement of D.A. to 50% w.e.f. 01.01.2024 vide their O.M. No. 1/1/2016-E II (B) dated 12.03.2024, I am directed to convey the approval for enhancement of various allowances by 25% over the existing rate w.e.f. 01.01.2024.

The allowances payable along with admissible revised rate w.e.f. 01<sup>st</sup> Jan,2024, are listed below:

**i. Children Education Allowance**

	Existing rate (per child per year)	Revised rate (per child per year)
CEA	Rs.27,000	Rs.33,750
Hostel Subsidy	Rs.81,000	Rs.1,01,250
CEA for Divyaang Child	Rs.54,000	Rs.67,500

\*Other terms and condition will remain same as stipulated in G.I., DoPT, OM No. A-27012/02/2017-Estt. (AL) dated 17.07.2018 as amended from time to time.

**ii. House Rent Allowance**

Classification of Cities/Town	Existing Rate (p.m)	Revised Rate (p.m)
X	27% of Basic Pay	30% of Basic Pay
Y	18% of Basic Pay	20% of Basic Pay
Z	9% of Basic Pay	10 % of Basic Pay

\*Other terms and condition will remain same as stipulated in G.I., DoPT, OM No. 2/5/2017-E. II (B) dated 07.07.2017 as amended from time to time.

*Maryia*

*Anurag*



iii. Hotel Accommodation (Journey on official tour)

Pay Level	Existing rate (per day)	Revised Rate (per day)
14 & above	Rs.7500 + Taxes	Rs.9375 + Taxes
12 & 13	Rs.4500 + Taxes	Rs.5625 + Taxes
9 to 11	Rs.2250 + Taxes	Rs.2813 + Taxes
6 to 8	Rs.750 + Taxes	Rs.938 + Taxes
5 & below	Rs.450 + Taxes	Rs.563 + Taxes

iv. Reimbursement of Travelling Charges for travel within the city (touring station)

Pay Level	Existing rate (per day)	Revised rate (per day)
12 & above	-	No Change
9 to 11	Rs.338	Rs.423
6 to 8	Rs.225	Rs.281
5 & below	Rs.113	Rs.141
Travel on foot	Rs.12 per km	Rs.15 per km

v. Reimbursement of Food Charges (on official tour)

Pay Level	Existing Rate (per day)	Revised Rate (per day)
14 & above	Rs.1200	Rs.1500
12 & 13	Rs.1000	Rs.1250
9 to 11	Rs.900	Rs.1125
6 to 8	Rs.800	Rs.1000
5 & below	Rs.500	Rs.625

vi. For journey performed by own car/taxi, auto rickshaw, own scooter etc. at the place where no specific rate has been prescribed by Director of Transport of concerned State or the neighbouring State.

	Existing Rate	Revised Rate
For journey in own car/taxi	Rs.24 per km	Rs.30 per km
For journey by auto, own scooter etc.	Rs.12 per km	Rs.15 per km

Note: In case the rate has been presented by concerned state, the same shall be applicable.

vii. Rate of transportation of personal effects by road on transfer etc.

Pay Level	Existing Rate	Revised rate
6 & above	Rs.50 per km	Rs.63 per km
5	Rs.25 per km	Rs.31 per km
4 & above	Rs.15 per km	Rs.19 per km

\*Other terms and condition and rate will remain same as stipulated in G.I., DoPT, OM No. 19030/1/2017- E. IV dated 13.07.2017 as amended from time to time.

*Mangal*

*Anand*

viii. **Maximum Eligible Retirement/Death Gratuity Amount**

Existing Rate	Revised Rate
Rs. 20 Lakhs	Rs. 25 Lakhs

ix. **Special Allowance for child for women with disabilities.**

Existing Rate (p.m)	Revised Rate (p.m)
Rs. 3000	Rs. 3750

\*Other terms and condition will remain same as stipulated in G.I.Min of Fin., P.G.& PW, No. A-27012/03/2017-Estt.(AL) dated 16.08.2017 as amended from time to time.

x. **Deputation Allowance**

Particular	Existing Rate (p.m)	Revised Rate (p.m)
Within same station	Rs.4500	Rs.5625
Outside station	Rs.9000	Rs.11250

xi. **Dress Allowance**

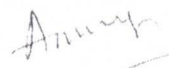
Existing Rate (p.a)	Revised Rate (p.a)
Rs.5000	Rs.6250

xii. **Fixed Conveyance Allowance**

Distance	Existing rate (p.m)		Revised rate (p.m)	
	Motor Car	Other Conveyance	Motor Car	Other Conveyance
201-300 km	Rs. 1680	Rs. 556	Rs. 2100	Rs. 695
301-450 km	Rs.2520	Rs. 720	Rs. 3150	Rs. 900
451-600 km	Rs.2980	Rs. 960	Rs. 3725	Rs. 1200
601-800 km	Rs. 3646	Rs. 1126	Rs. 4558	Rs. 1408
Above 800 km	Rs. 4500	Rs. 1276	Rs. 5625	Rs. 1595

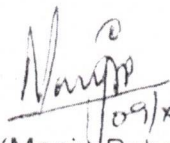
\*Other terms and conditions will be remain same as stipulated in Govt. of India, Ministry of Finance, DoE, No. 19039/03/2017-E.II dated 19.07.2017 as amended from time to time.

This issue with approval of the Competent Authority.

  
(Anurag)  
Under Secretary(Admin)

Copy to:

1. US (FDI/A&B), SO (FDI/A), SO (FDI/B), SO(PRU)
2. CU/DC/UGC funded DU/IUC Section  
(with the request to take further action in the matter)
3. E-Office

  
09/10/2024  
(Manju Paharia)  
Section Officer(Admin)