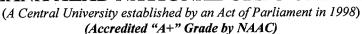
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزاد نيشل اُردويو نيورگ MAULANA AZAD NATIONAL URDU UNIVERSITY





Dr. Shehbaz Ahmed Finance Officer

No. MANUU/F&A/2024-25/ /0 72

7th November 2024

CIRCULAR

The Finance & Accounts wing is being streamlined and all are requested to extend cooperation to ensure timely payments and disbursals.

All the Deans / Heads / Section Heads are requested to submit the monthly attendance of Guest Faculty & Contractual Staff in the afternoon of last working day of month itself to the Salary Section by email: finance.bas@manuu.edu.in.

Kindly adhere strictly, so as to process and release the salaries to the staff on time, failing which their salaries can only be processed after 15^{th} of that month.

Thanking you for your support.

Copy to the Following:

- 1. Peshis of Hon'ble Vice Chancellor, Registrar, OSD-1 & OSD II
- 2. The Controller of Examinations
- 3. The Director, DDE
- 4. All The Deans of Faculties
- 5. All the HoDs of Departments
- 6. All the Section Heads