



Office of the Registrar / कुलसचिव कार्यालय

No.MANUU/ER-I(B)/F.110/2024-25/1451

13th December, 2024

CIRCULAR

It has been observed that few of the Teaching / Non-Teaching employees and Model School Teachers are submitting their applications for outside employment in the Establishment & Recruitment-I / Establishment & Recruitment-II Sections just before the closing date of the applications and pressuring the concerned Section for early issuance of No Objection Certificate / Vigilance Clearance Certificate and also to forward their applications before the closing date.

The Establishment & Recruitment-I / Establishment & Recruitment-II Sections require a minimum of 15 working days to complete the cycle of processing the applications and obtain approval of the Hon.Vice Chancellor.

Therefore, all the Teaching / Non-Teaching employees and Model School Teachers are hereby informed that whoever intends to apply for outside employment and require No Objection Certificate/Vigilance Clearance shall submit their applications in the ER-I/ER-II Section atleast fifteen (15) working days before the closing date of the notification. The applications received after the stipulated time shall not be entertained.

This issues with approval of the Vice Chancellor dated 11.12.2024.

कुलसचिव / Registrar
12/12/2024

Copy to:

1. All the Teaching/Non-Teaching Employees/Model School Teachers
2. All Deans, School of Studies/Directors of the Centres
3. All Head of the Departments
4. All Heads of the Sections
5. Offices of the VC / Registrar / OSD-I / OSD-II / F.O / CoE / Librarian I/c.
6. Director, CIT – For uploading the Circular on the website
7. Concerned file