

No. MANUU/Purchase/F.217/Vol.I/2024-25

10th December 2024

Sub: MANUU – Purchase & Stores – Supply of Plastic Covers at CDOE – Request to submit your lowest sealed quotation - Reg.

* * *

Sir/Madam,

The following items are required for the use at CDOE, MANUU:

Sl.	Items details	Qty. Req.	Unit Price	GST amount with percentage	Total Price including GST
1.	LDPE Covers with ¾ POD and multiple opening tape of 90 Microns, black and white film without printing Size: 15x16+2" flap	10000			
2.	LDPE Covers with ¾ POD and multiple opening tape of 90 Microns, black and white film without printing Size: 12x16+2" flap	15000			
Total including GST					

Terms & Conditions:

- The firm is required to submit the quotations along with sample of the covers / material. The firm may also physically check the samples available at Purchase & Stores Section.
- Validity of the quotation should be at least **30days**.
- Price should be inclusive of all (transportation at Gachibowli, MANUU and any other incidental expenditure).
- Price of the items / GST / GST% may be indicated separately.
- Delivery period: **within 2 weeks** from the date of issue of purchase order (excluding the day of purchase order). Failure to supply the above items as per Schedule of Requirements including any subsequent addition/ reduction made thereto within the period stipulated shall entitle the Procuring Entity (MANUU) to charge liquidated damages @ ½% (half percent) **per week** on the quantity undelivered covered in the work order, subject to a maximum of 5% (five percent).
- No advance payment will be made.
- Incomplete quotation(s) will be rejected.
- Lowest quoted firm(s) item(s) wise will be issued Purchase Order.
- Any variation in the specification(s) during supply will be rejected.

You are requested to submit your sealed quotation on or before 12.12.2024 at 03:00pm. For any query please contact: 040-23001697.


Assistant Registrar
(Purchase & Stores)