

NOTICE INVITING QUOTATION

Sealed item rate quotations are invited for "Providing & fixing of name plates in MANUU Campus, Gachibowli, Hyderabad" to reach the office of the I/c Engineering Section, Room No.16 Ground floor, Admin Building MANUU Gachibowli, Hyderabad.

Notice Inviting Quotation No. 04	MANUU/ENGG/2025-26/F281/ date 14 -05-2025
Type of Tender/Form of Contract/ Bidding	Open/ Works Contract/
Name of Work	For Providing & fixing of name plates in MANUU Campus, Gachibowli, Hyderabad
Date of start of Bid Submission	14 -05-2025 @ 11:00 AM
Last date & Time for submission of Bids	21 -05-2025 @ 11:00 AM

Blank quotation form can be downloaded from the MANUU website.

I/c Engineering Section
MANUU

SCHEDULE OF QUANTITIES

Name of Work:	Providing & fixing of name plates in MANUU Campus, Gachibowli, Hyderabad				
No:	MANUU/ENGG/2025-26/F281/				
S No	Description of work	Qty	Unit	Rate	Amount
1	Providing and fixing of Polycarbonate acrylic sheet of 4 mm thick of approved colour with eco solvent printed mat lamination vinyl sticker for display of the name plate with computer designing and computerised vinyl cutting and pasting in three languages (Urdu, Hindi, & English) on both side of acrylic sheet to be fixed on the existing MS holder along with suitable nut bolts etc., complete as per direction of Engineer-in-charge size of plate 9" x 14"	04	No		
2	Providing and fixing of ACP sheet of 4 mm thick with eco solvent printed mat lamination vinyl sticker for display of the name with computer designing and computerized vinyl cutting and pasting in Hindi language with necessary screws etc., complete as per directions of Engineer-in charge. Size of Plate 3'x4'	12	Sqft		
3	Providing and fixing of Polycarbonate acrylic sheet of 4 mm thick of approved colour with eco solvent printed mat lamination vinyl sticker for display of the name plate with computer designing and computerised vinyl cutting and pasting in Hindi language on single side of acrylic sheet to be fixed on the existing MS holder along with suitable nut bolts etc., complete as per direction of Engineer-in-charge size of plate 12" x 9"	24	Nos		
				Amount in Rs	
				GST	
				Total (incl GST)	
(Rupees in words) :					
					Sd/- I/c Engineering Section

Signature of Contractor

Details of the Contractor

S.No.	Particulars	To be filled by the Contractor
1	Name of the Firm	
2	Name of the Contractor	
3	Contractor Address	
(a)	Mobile	
(b)	E-Mail Id	
4	Name of the Bank	
5	Name of the Branch	
6	Account No.(prefix with zeros, if any as given on the cheque book/passbook)	
7	IFSC Code of the Branch	
8	MICR Code	
9	PAN No.	
10	GST No.	
11	State whether Terms & Conditions mentioned in the Quotation are accepted ? Yes/No	

I/we undertake and confirm that our firm/partnership firm has not been blacklisted by any state/Central Departments/PSUs/Autonomous bodies during its operations. Further, if such information comes to the notice of the University then I/we shall be liable for appropriate action as per the provisions laid down by the University or Govt. of India.

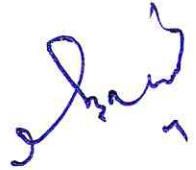
Signature of Contractor



Terms and Conditions

1. Safety measures as specified in CPWD general conditions of contract should be adopted to protect the labour from every risk specifically while executing the work.
2. Before tendering, the contractor shall inspect site of work on all working days from 09:00 AM to 05:00 PM and shall fully acquaint himself about the conditions prevailing at site, availability of materials in market, availability of ready site and suitable locations for execution of the work involved in achieving the completion of work.
3. The contractor shall at his own expense and risk arrange the storage of materials at site of the work for carrying out of all jobs connected with the completion of the work. The contractor shall have to abide by the regulations of the authorities concerned and the directions of the I/c Engineering Section. If during construction, it becomes necessary to remove or shift the equipment, material, etc, to facilitate execution, the contractor shall carry out the removal of shifting as directed by the I/c Engineering Section and re-shift to its original position and no claim whatsoever, shall be entertained on this account.
4. It shall be deemed that the contractor has satisfied himself as to the nature and location of the work, transport facilities, availability of site, etc. the department will bear no responsibility for lack of such knowledge & the consequences thereof.
5. The I/c Engineering Section shall have full powers for removal of any or all of the materials brought to site by contractor which are not in accordance with the contract specifications or do not conform, in character or quality. In case of default on the part of the contractor in removing rejected materials, the I/c Engineering Section shall be at liberty to have them removed at the risk and cost of the contractor.
6. The work shall be carried out in such a manner so as not to interfere / or adversely / or disturb the functioning of the University and other works being executed by other agencies, if any.
7. Any damage done by the contractor to any existing work or work being executed by other agencies shall be made good by him at his own cost.
8. The contractor shall maintain in good condition all work executed till the completion of entire work entrusted to the contract under this contract.
9. No payment shall be made to the contractor for damage caused by rain, flood and other natural calamities whatsoever during the execution of works and any damage to the work on this account shall have to be made good by the contractor at his own cost.
10. The Contractor shall take instructions from the I/c Engineering Section regarding collections and stacking of materials at site.
11. The Contractor shall be responsible to arrange at his own cost all necessary tools and tackles required for execution of the works including incidental original and maintenance works.
12. The operating cost of contractor's machinery at site i.e. Coolants/ lubricants/ Petrol/ Kerosene Oil/ Mobile Oil/ etc, if any shall be borne by the contractor himself.
13. The University shall not be responsible for any injury partial or permanent or death of any workers at site due to accident or malfunctioning of the equipment or by negligence of the Contractors staff on site.
14. If any damage caused for public conveniences/ services, the same shall have to be repaired instant, failing which necessary recovery shall be made from the bill.
15. If any Building, Road and Channels damaged by the Contractor the same shall have to be repaired by the Contractor at his risk and cost, otherwise the complete cost will be recovered as intimated by the I/c Engineering Section.
16. Price should be inclusive of all (transportation up to MANUU, Gachibowli and all other incidental expenditure, if any).
17. Price of the items, GST% should be indicated separately.

18. No advance payment will be made.
19. Verbal quotation or incomplete quotation will be rejected.
20. Any variation in the specification(s) during repair/servicing will be rejected.
21. Time allowed is days and starts from the date of issue of Work Order. In case of delay in completion of the contract, Liquidate damages (LD) at one percent of the contract value per week of delay subject to a maximum of ten percent of contract value shall be levied.
22. The work shall be carried out to the entire satisfaction of the I/c Engineering Section.
23. Payment shall be made on submission of Invoice after satisfactory execution of the work and as per actual measurements
24. The rates quoted are net and nothing extra shall be paid on any account.
25. The tax as applicable shall be deducted from the gross amount of the bill.
26. The performance security will be forfeited and credited to the MANUU account in the event of a breach of contract by the contractor. However it shall be refunded to the contractor without interest, 60 days after completion of all contractual obligations.
27. The Security Deposit @ 2.5 percent on contract value shall be deducted and shall be refund on completion of Defect Liability Period.



I/c Engineering Section

-000-