



Date: 07.07.2025

## **WALK-IN INTERVIEW**

### **REQUIREMENT OF ASSISTANT PROFESSOR (CONTRACTUAL) ON SHORT-TERM BASIS FOR CENTRE FOR DISTANCE AND ONLINE EDUCATION**

Applications are invited from the eligible candidates for engagement of Assistant Professor (contractual) on short-term basis (**Purely on temporary basis**) for Centre for Directorate and Online Education (CDOE) at MANUU Campus, Gachibowli, Hyderabad for the following subjects:

S#	Subject	No. of post	Reporting time	Date and venue of Walk-in Interview
1.	Botany	01	9:30 a.m.	On Tuesday the <b>15<sup>th</sup> July, 2025</b>
2.	English	02		
3.	Management	01	12:30 p.m.	<b>Venue:</b> Committee Room, University Guest House, MANUU Campus, Gachibowli, Hyderabad - 500 032 (TS)
4.	Education	02		

(Reservation categories as per govt. of India rules)

### **Essential qualifications:**

#### **I. For Botany and English subjects:**

- A. (i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.

(ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET:

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions :-

- a) The Ph.D. degree of the candidate has been awarded in a regular mode;



- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

*The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.*

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

- B. The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

**C. Knowledge of Urdu:**

As per Section 4 of the University Act, the medium of instruction in the University is Urdu. Therefore, as a general policy, Urdu shall be compulsory for all the teaching posts. The candidate should either be from Urdu medium School/Madarsa or should have studied Urdu as a subject at X Std. or +2/Intermediate level or UG level or studied Urdu as one of the subject either at X or XII from Central or State Boards recognized by the Govt. of India or Madrasa Boards of State Government or NIOS/State Open Schools recognized by the Govt. of India (Ministry of HRD) or UG/PG (Urdu) or Urdu as one of the subjects from any UGC recognized State/Central/Private University.

- D. **Desirable:** Preference will be given to the candidates having experience in curriculum development, preparation of Self Learning Materials (Digital & Print) and familiarization with the course delivery under ODL mode.

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**II. For Education subject**

- A. (i) Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.
- (ii) Postgraduate degree in Education (M.Ed/M.A. Education) with minimum 55%marks.
- (iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University

Grants Commission (Minimum Standards and Procedure for Award of M.Phil./ Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

- (iv) Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions :-

- The Ph.D. degree of the candidate has been awarded in a regular mode;
- The Ph.D. thesis has been evaluated by at least two external examiners;
- An open Ph.D. viva voce of the candidate has been conducted;
- The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/CSIR or any similar agency.

*The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.*

OR

- B. The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

**Note:** The Academic score as specified in Appendix II (Table 3A) for Universities in UGC Regulations, 2018, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.

C. **Knowledge of Urdu:**

As per Section 4 of the University Act, the medium of instruction in the University is Urdu. Therefore, as a general policy, Urdu shall be compulsory for all the teaching posts. The candidate should either be from Urdu medium School/Madarsa or should have studied Urdu as a subject at X Std. or +2/Intermediate level or UG level or studied Urdu as one of the subject either at X or XII from Central or State Boards recognized by the Govt. of India or Madrasa Boards of State Government or NIOS/State Open Schools recognized by the Govt. of India (Ministry of HRD) or UG/PG (Urdu) or Urdu as one of the subjects from any UGC recognized State/Central/Private University.

- D. **Desirable:** Preference will be given to the candidates having experience in curriculum development, preparation of Self Learning Materials (Digital & Print) and familiarization with the course delivery under ODL mode.



### **III. For Management subject:**

(i) M.B.A. with 1<sup>st</sup> Division and NET/Ph.D. in Management.

(ii) **Knowledge of Urdu:**

As per Section 4 of the University Act, the medium of instruction in the University is Urdu. Therefore, as a general policy, Urdu shall be compulsory for all the teaching posts. The candidate should either be from Urdu medium School/Madarsa or should have studied Urdu as a subject at X Std. or +2/Intermediate level or UG level or studied Urdu as one of the subject either at X or XII from Central or State Boards recognized by the Govt. of India or Madrasa Boards of State Government or NIOS/State Open Schools recognized by the Govt. of India (Ministry of HRD) or UG/PG (Urdu) or Urdu as one of the subjects from any UGC recognized State/Central/Private University.

**Preferred specialization: Accounting, Taxation, International Finance.**

**Desirable:** Preference will be given to the candidates having experience in curriculum development, preparation of Self Learning Materials (Digital & Print) and familiarization with the course delivery under ODL mode.

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II. **Monthly Remuneration:** Salary not exceeding ₹50,000/- per month as per UGC norms.

III. The number of vacancies indicated in the Notification are tentative. The University reserves the right to increase / decrease the number of posts, at the time of selection and make appointments accordingly, if more vacancies do exist in between the advertisement and Selection Committee meetings.

IV. University reserves the right not to fill any of the vacancies advertised, if the circumstances so warrant.

V. Selected candidates shall be liable to be posted at MANUU Headquarters at Hyderabad or any of the Institutions of the University in the country depending upon the requirements and exigencies of service.

VI. **As per Clause 3.3(I) of the UGC Regulations, 2018:**

*The National Eligibility Test (NET) or an accredited test (State Level Eligibility Test SLET/SET) shall remain the minimum eligibility for appointment of Assistant Professor and equivalent positions wherever provided in these Regulations. Further, SLET/SET shall be valid as the minimum eligibility for direct recruitment to Universities/Colleges/ Institutions in the **respective state only**.*

**As per UGC Gazette Notification dated: 31<sup>st</sup> July, 2023:**

***SLET/SET score shall be valid for appointment in **respective State Universities/Colleges/Institutions only**.***



**VII. Engagement of serving or retired University / College teachers:**

Retired teachers (Professors / Associate Professors / Assistant Professors) from Government recognized Institutions below 65 years are also eligible for any of the above discipline.

**VIII. Candidates fulfilling the above qualifications may walk-in for interview on their own expenses on the said venue mentioned above along with their resumes, original educational, experience certificates, proof of Knowledge of Urdu, testimonials and passport size photograph along with one set of attested photocopies thereof for verification.**

Sd/-  
**REGISTRAR**

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**REGISTRATION FORM**  
**FOR THE POST OF ASSISTANT PROFESSOR ON CONTRACTUAL BASIS**

RECENT  
PASSPORT SIZE  
PHOTOGRAPH  
DULY SIGNED BY  
THE APPLICANT

**POST:** \_\_\_\_\_ **SUBJECT/DISCIPLINE:** \_\_\_\_\_

Regd. No. \_\_\_\_\_  
(For office use only)

Date & Venue of Interview (Walk-in) : As notified

1. Name of the applicant : .....
- (Full in Capital Letters)
2. Father's Name : .....
3. Date of Birth / Age : ...../...../..... Age.....
4. Category : .....

Subjects/ Branch	University	Marks		
		secured	out of	Percentage
5. Educational Qualifications :				
i) Graduation :				
ii) Post Graduation :				
ii) Ph.D. :				
iii) NET :				

6. Proof of qualification of Urdu : .....

7. Other Qualifications (if any) : .....

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8. Are you pursuing any regular course viz. M.Phil/Ph.D. etc?: Yes / No

9. Teaching Experience (if any) : .....

Address for Communication With telephone /Cell Number/E-mail	Permanent Address
<b>Mobile No.</b>	<b>Email:</b>
<b>PAN No.</b>	<b>Adhar No.</b>

I hereby declare that all the details given by me in this application are true to the best of my knowledge and belief. If anything is found false at any stage, my candidature may be cancelled without assigning any reason thereof.

Date: \_\_\_\_\_

Signature of the candidate