

प्रशासन अनुभाग / ADMINISTRATION - SECTION

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दिनांक/Date 18 February, 2026

परिपत्र/CIRCULAR

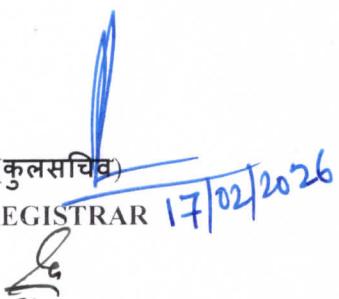
**विषय/Sub:** MANUU – Administration – Office Timings during the Holy month of Ramadan -Reg.

**संदर्भ/Ref:** Approval of Vice- Chancellor dated : 17.02.2026

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The office timings during the Holy month of Ramadan-2026 would be from **8.30 am to 4.30 pm** (Monday to Friday). These office timings are only for the Holy month of Ramadan.

The Heads of the Departments /Sections (Teaching and Non-Teaching) shall ensure that the office timings mentioned above should be adhered strictly and punctuality is maintained.

  
(कुलसचिव)  
REGISTRAR 17/02/2026

To

All Deans of School of Studies  
All Directors of the Centres and Directorate  
All Heads of Departments (Teaching)  
All Section Heads / Incharge (Non-Teaching)  
All Heads / Incharge of Regional Centres, Sub-Regional Centres,  
CTEs/Polytechnics/ITIs, Model Schools, Colleges, Satellite Campuses etc.

To please note the same and  
bring to the notice of their  
faculty, staff and students

**प्रतिलिपि/Copy to:**

- 1) Office of the Vice-Chancellor/Registrar
- 2) Finance Officer/COE/ Director, CDOE/DSW/Proctor/Provost (Boys & Girls Hostels)
- 3) Director, CIT for uploading on University Website
- 4) Concerned file