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22.05.2026

**NOTIFICATION**

**Sub: Norms and Procedures for Enlisting and Allocation of Eligible Faculty Members from Non-research Centre CTEs as Co-supervisor for the Research Scholars Allotted to Eligible Faculty Members (Research Supervisors) at Research Centre Dept./CTEs in the School of Education & Training, MANUU and Related Matters – Reg.**

**Ref: Approval of the Competent Authority dated: 22.05.2026**

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The following are the norms and procedures for the faculty members of the School of Education and Training for allocation of Supervision / Co-supervision:

1. These norms and procedures are developed as *special provisions* to uniformly and judiciously take care of the career needs and expertise of the eligible faculty members placed at the non-research centre CTEs of MANUU located at Asansol, Bidar, Chhatrapati Sambhajanagar, Nuh, Sambhal, Srinagar and Varanasi.
2. It is also to ensure that the provision of aligning co-supervisors with the research supervisors from research centres in the School of Education and Training, MANUU (Dept. of Education & Training, Hyderabad; CTE, Bhopal and CTE, Darbhanga) must be judicious in terms of distribution across all eligible faculty members and there must be smooth supervision/co-supervision of the research scholars.
3. **Norms for aligning co-supervisors with the eligible faculty members (*Research Supervisors*) from the *research centres in the School of Education and Training*.**
  - i. All eligible faculty members /Research Supervisors at the research centres shall be considered for allotting Co-supervisors with limited numbers of research scholars under their supervision.
  - ii. The faculty members who have not guided any research scholar in co-supervision shall be considered first in the allotment of co-supervisors with the research scholars placed under their supervision.
  - iii. The faculty member concerned must have guided or guiding at least two (02) research scholars as *sole supervisor* at the time of allotment of co-supervisors with them.
  - iv. At any point of time, the maximum number of research scholars for allocation of co-supervisors shall not exceed two (02) for an Assistant Professor and three (03) for an Associate Professor/Professor.

4. **Norms for considering the eligible faculty members from *non-research centre CTEs* as Co-supervisors with the research supervisors from research centres.**
  - i. All faculty members, who are otherwise eligible as research supervisor, from non-research centre CTEs shall be considered for co-supervision for the limited number of research scholars allotted with the faculty members from the research centre Dept./CTEs in the School of Education and Training.
  - ii. On priority, all faculty members shall be accommodated to have two (02) candidates under their co-supervision so as to fulfil their immediate career needs.
  - iii. At any point of time, the maximum number of research scholars for co-supervision shall not exceed two (02) for an Assistant Professor and three (03) for an Associate Professor/Professor.
  - iv. A vacancy for co-supervision shall be deemed to arise if the allotted research scholar has successfully submitted his/her PhD thesis or her/his registration is cancelled as per the Clause 16.14 of MANUU PhD Regulations.
  
5. **If in exceptional circumstances, it so happened that no or very less number of research scholars are admitted in any particular research centre and there are still faculty members who did not get any research scholar for supervision or who lack required number of number of PhD scholars under their supervision/co-supervision, then such faculty members from that particular research centre shall also be considered for Co-supervisor from the other remaining research centres.**
  
6. **Procedure to be followed for the enlisting and allocation of Supervisors /Co-Supervisors**
  - i. Based on above norms and as an interim measure, the list of the number of available supervisors from research centres and the number of co-supervisors from non-research centre CTEs is developed for actual allocation in the respective DRCs in a time-bound manner.
  - ii. Hereafter, the allocation of the Co-supervisors shall be done in the respective DRCs for each admitted batch of research scholars as per the following procedure:
    - a. Immediately, after the completion of the PhD admission process, the Chairpersons of the respective DRCs shall convene the DRC meeting for the allocation of the Research Supervisors. This should be done within the time-frame mentioned in the MANUU PhD Regulations.
    - b. Thereafter, the Dean, School of Education and Training shall call for the list of the faculty members and vacant seats with them for supervision/co-supervision. Both the research centres and non-research centres shall submit the lists of available faculty members and available seats with them for supervision and co-supervision respectively as per the prescribed format.

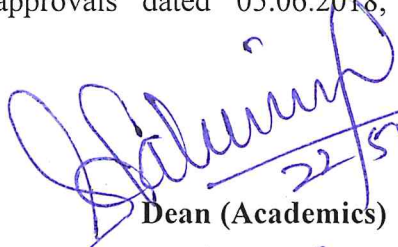


- c. On the receipt of the lists, the Dean shall call upon a meeting with all Chairpersons of the DRC/Extended DRCs. Based on the above norms; the number of faculty members to be considered for supervision/co-supervision shall be finalised jointly for each of the research centres. The list so finalised shall clearly mentions names and number seats with the available with faculty members from each research centres and the names and numbers of seats to be considered for co-supervision for faculty from the non-research centres. Dean shall issue the list duly signed by all the Chairpersons of the DRCs. It is further clarify that at this juncture only the number of available supervisors and related co-supervisors from non-research centres for each research centre will be finalised. The question of which co-supervisor shall be aligned with which faculty member shall be decided in the concerned DRC only.
  - d. Based on the list finalised and issued by the Dean, the Chairpersons of the respective DRCs shall again convened the DRC meeting and place this list for the consideration for aligning co-supervisors with the respective research supervisors. In this is allocation, the DRC to take care of the specialization and subject domains of the supervisor and related co-supervisor.
  - e. All care must be taken in the allocation of the supervisors and co-supervisors and the Chairpersons of the respective DRCs to ensure that due deliberation and consultation in done in this process.
  - f. This process shall be followed in each academic year and for each batch of admitted students. It shall be incumbent upon the Dean and the Chairpersons, DRCs to ensure that the process of the allocation of co-supervisors must be completed in time bound manner and in any case well before the completion of the PhD course work.
- 7. The PhD supervision/co-supervision must be smooth and without any undue hassles and stress on the research scholars. Both the supervisor and co-supervisor shall jointly ensure the following:**
- i. RAC shall have both the supervisor and co-supervisor along with two other members as prescribed in MANUU PhD Regulations. Minutes must be circulated and shared with all members and with the research scholar.
  - ii. In each RAC meeting, the presence of both supervisor and co-supervisor is must.
  - iii. RAC meetings and as also those meetings requiring joint discussion of supervisor and co-supervisor with the research scholar are to be conducted on online.
  - iv. In no situation, the physical presence of the research scholars is required at place of posting of their co-supervisors.
  - v. In the event of any kind of conflict, the matter must be brought to the notice of the Chairperson, DRC concerned and if need be escalated to the Dean.
- 8. As an interim measure and based on the above norms, the list of the faculty members to be considered for supervision/co-supervision for each research centre is developed in the meeting dated 13<sup>th</sup> May 2026 of the Dean, E&T; Chairpersons of concerned DRCs (Hyderabad, Bhopal and Darbhanga) with the Dean, Academics (Annexure-1). The Chairpersons of the respective DRCs to convene the emergent meeting of the**



respective DRCs, as case may be, for the allocation of co-supervisors immediately after the approval and notification of these norms.

The above norms shall supersede the previous approvals dated 05.06.2018, 30.08.2022 and like approvals.

  
22/5/26  
Dean (Academics)  
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**To**

1. The Dean, School of Education and Training.
2. The Head, Department of Education and Training.
3. The Principals, CTE Darbhanga and CTE Bhopal.
4. The Principals, CTEs:- Asansol, Bidar,  
Chhatrapati Sambhajinagar (Aurangabad),  
Nuh, Sambhal, Srinagar and Varanasi.

To be brought to the notice  
of all faculty members

Copy to:

1. The O/o the Vice Chancellor / Registrar
2. Controller of Examinations
3. Academic Section
4. Concerned file

**Annexure:** Enlisting and Allocation of Supervisors / Co supervisors Matrix

**ANNEXURE-1 : Enlisting & Allocation of Supervisors / Co supervisors Matrix**

**1. Allocation of Supervisor/ Co supervisor matrix as per Clause 4 of norms for considering the eligible faculty members from non research centre CTE's as Co supervisors with the research Supervisors from research centres ( Based on the information received from the respective Principals of non research centres CTE's.**

<b>Sr.</b>	<b>Name of the CTE in which faculty is posted</b>	<b>Name of Faculty members as eligible Supervisor</b>	<b>Number of Co Supervision to be allotted</b>
1	CTE Asansol	Dr. Sheetala Prasad Anan Asst. Professor	1 (One)
2	CTE Asansol	Dr. Ameen Ansari Asst. Professor	1 (One)
3	CTE - Bidar	Dr. Hina Hasan, Assoc. Professor	1 (One)
4	CTE - Nuh	Dr. Rubeena Khan, Asst. Professor	1 (One)
5	CTE - Sambhal	Dr. Vijaya Perwez, Asst. Professor	1 (One)
6	CTE - Sambhal	Dr. Pradeep Kumar Asst. Professor	1 (One)
7	CTE - Sambhal	Dr. Pooja Tyagi, Asst. Professor	1 (One)
8	CTE - Sambhal	Dr. Shazli Hasan Khan Asst. Professor	1 (One)
9	CTE - Srinagar	Dr. Atieq Ul Rehman Asst. Professor	1 (One)
10	CTE - Srinagar	Dr. Fatima Zohra, Asst. Professor	1 (One)
11	MANUU Campus Varanasi	Prof. Syed Hasan Qasim Professor	1 (One)
12	MANUU Campus Varanasi	Dr. GE Sukumar, Asst. Professor	1 (One)
13	MANUU Campus Varanasi	Dr. Praveen Kumar Surjan Asst. Professor	1 (One)
14	MANUU Campus Varanasi	Dr. Shaista Hasan, Asst. Professor	1 (One)
15	MANUU Campus Varanasi	Dr. Abdul Basit Ansari Asst. Professor	1 (One)
16	CTE - Bhopal	Dr. Indrajeet Dutta, Assoc. Professor	1 (One)
17	CTE - Bhopal	Dr. Neeti Dutta, Assoc. Professor	1 (One)
18	CTE -Bhopal	Dr. Akhlesh Kumar Meena Asst. Professor	1 (One)
19	CTE - Bhopal	Dr. Pravini Pandagale Asst. Professor	1 (One)
20	CTE - Bhopal	Dr. Boska Bhayamma, Asst Professor	1 (One)
21	CTE - Bhopal	Dr. P. Muthusamy, Asst. Professor	1 (One)

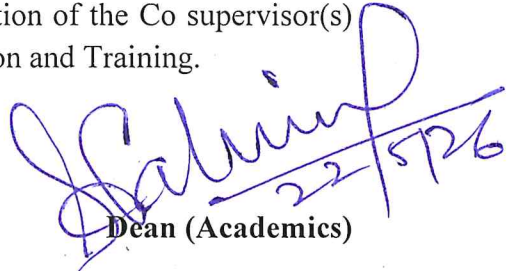
**2. As per clause 3 of norms for aligning co supervisors with the eligible faculty members ( research supervisors) from the research centres in the School of Education and Training**

i. As there are no Supervisors with vacancies for allotment of Co- supervision in CTE - Bhopal & CTE –Darbhanga and hence the supervisors of Department of Education and Training, Hyderabad are only being considered in this phase of allotment of co- supervisors (Based on the information received from the HoD, Education & Training and CTE, Bhopal & CTE, Darbhanga)

ii. The following Research Supervisors from Dept. of Education and Training are to be aligned with the faculty members from CTEs [Annexure-1 (1)] as Co supervisors for the year 2025-26:

S. No.	Name of the Research Centre CTEs/Dept.	Name of Faculty members as eligible Supervisor	Number of Co Supervision to be allotted
1	Dept. of E & T	Prof. Vanaja M	1 (One)
2	Dept. of E & T	Prof. Mohd. Moshahid	1 (One)
3	Dept. of E & T	Prof. Viquarunnisa	2 (Two)
4	Dept. of E & T	Prof. Ashwani	1 (One)
5	Dept. of E & T	Prof. Akthar Parveen	2 (Two)
6	Dept. of E & T	Prof. Md. Athar Hussain	1 (One)
7	Dept. of E & T	Prof. Najma Begum	2 (Two)
8	Dept. of E & T	Prof. Muzaffar Hussain Khan	2 (Two)
9	Dept. of E & T	Dr. Farhath Ali, Associate Professor	1 (One)
10	Dept. of E & T	Dr. Abdul Jabbar S., Asst. Professor	1 (One)
11	Dept. of E & T	Dr. Samad Thazhe Vadakkayil Assistant Professor	1 (One)
12	Dept. of E & T	Dr. Momin Sumaiya, Assistant Professor	1 (One)
13	Dept. of E & T	Dr. Ashraf Nawaz, Assistant Professor	1 (One)
14	Dept. of E & T	Dr. Umme Salma, Assistant Professor	1 (One)
15	Dept. of E & T	Dr. Rubeena, Assistant Professor	1 (One)
16	Dept. of E & T	Prof. Mushtaq Ahmad I Patel Professor, CDOE, MANUU	1 (One)
17	Dept. of E & T	Prof. V. S Sumi, CDOE, MANUU	1 (One)

iii. The Chairperson, DRC, Department of Education and Training to immediately convene the meeting of emergent DRC or as case may be for the allocation of the Co supervisor(s) with the respective Supervisor(s) from the Department of Education and Training.

  
22/5/26  
Dean (Academics)