



MANUU/Acad/F.614/2023-24/57

25.05.2023

ORDERS

Sub: MANUU- Academics- Appointment of Ombudsperson - Reg.

Ref: Approval of the Vice Chancellor dated 24.05.2023.

In pursuance of the UGC vide D.O.No.F.1-13/2022 (CPP-11) dated 12th April 2023 and as per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, the Competent Authority is pleased to appoint Prof. K.P.Vijayalaxmi (retired Professor) Professor & Head, Department of Geo Politics and International Relations, Manipal Academy of Higher Education as Ombudsperson in MANUU for a period of three years or until she attains the age of 70 years whichever is earlier from the date of assuming Office.

The Ombudsperson shall be paid sitting fees, per diem, in accordance with the existing norms of the University and shall be eligible for reimbursement of the expenditure incurred on conveyance.

The Ombudsperson shall function as per the guidelines mentioned in the UGC Gazette notification dated 11th April 2023.

Registrar
25/5/2023

To

1. Prof. K.P.Vijayalaxmi (retired Professor) Professor & Head of Department of Geo Politics and International Relations, Manipal Academy of Higher Education

Copy to:

1. O/o Vice Chancellor/ OSD-1, OSD-2, Registrar
2. Planning & Development Section
3. Proctor Office
4. Dean Students Welfare



MANUU/Acad/F.614/2023-24/60

26.05.2023

ORDERS

Sub: Constitution of Students Grievance Redressal Committee(s) (SGRC) –
Revised Order- Reg.

Ref: Approval of the Vice Chancellor dated 26.05.2023.

In pursuance of the UGC vide D.O.No.F.1-13/2022 (CPP-11) dated 12th April 2023 and as per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, the Competent Authority is pleased to constitute the Students Grievances Redressal Committee(s) (SGRC) at the University level.

1	Prof. Syed Alim Ashraf, Head, Dept. of Arabic & Dean Student's Welfare	Chairperson
2	Prof. Mohd. Abdul Azeem, Dept. of Management and Commerce	Member
3	Prof.Saneem Fatima, Department of Management & Commerce	
4	Prof. Pradeep Kumar, Dept. of Computer Science & I T	
5	Prof. Danish Moin, Head, Dept. of History	Special Invitee
6	Mr. Muzaffar Imam, Student of M.A. Arabic	

Terms and conditions of the above committee are as follows:

- A complaint from an aggrieved student relating to the Institution shall be addressed to the Chairperson student's grievance Redressal Committee (SGRC).
- The SGRC shall send its report with recommendations if any to the Competent Authority and a copy to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Student's Grievance Redressal Committee may prefer an appeal to the Ombudsperson within a period of fifteen days from the date of receipt of such decision.

To

All the members (By Name)

Copy to:

- O/o Vice Chancellor/ Registrar
- OSD-1, OSD-2
- Planning & Development Section/ Proctor Office
- Director, CIT for placing it on University Website

Registrar

**CONTACT DETAILS OF THE MEMBERS OF THE STUDENTS GRIEVANCE
REDRESSAL COMMITTEE, MANUU**

S. No.	Name & Designation		Mobile No.	Email Id
1	Prof. Syed Alim Ashraf Head, Dept. of Arabic & Dean Students' Welfare	Chairperson	9885700584	syedaleemashrafj@manuu.edu.in; aleemashrafj@tadhkiya.org
2	Prof. Mohd. Abdul Azeem Dept. of Management and Commerce	Member	9849325765	drazeem@manuu.edu.in
3	Prof. Saneem Fatima Dept. of Management and Commerce	Member	9701923007	saneemf@manuu.edu.in
4	Prof. Pradeep Kumar Dept. of Computer Science & Information Technology	Member	9959829128	pradeep@manuu.edu.in
5	Prof. Danish Moin Head, Dept. of History	Member	7893965970 9527996163	danishiirns@gmail.com
6	Mr. Muzaffar Imam Student of M.A. Arabic	Special Invitee	9939957018	imammuzaffar125@gmail.com

CONTACT DETAILS OF THE OMBUDSPERSON, MANUU

Name & Designation		Mobile No.	Email Id
Prof. K.P. Vijayalaxmi (Retd.) Professor & Head, Dept. of Geo Politics and International Relations, Manipal Academy of Higher Education.	Ombudsperson	9811341099	kpviiji@gmail.com