मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزاد نیشنل اُردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
A Central University under Ministry of Education
Government of India

Minutes of the Official Language Implementation Committee Meeting held on 20.08.2026, at 03:30 pm.

The following members were present:

1. Prof. Ehtesham Ahmad Khan, **Chairperson**
   Professor, Dept. of MCJ
2. Dr. Shagufta Perveen, **Member / Convenor**
   Hindi Officer, Hindi Cell
3. Prof. Patan Rahim Khan, **Member**
   Professor, Dept. of Hindi
4. Dr.Mohd. Mustafa Ali Sarwari, **Member**
   Public Relation Officer, MANUU
5. Dr.Wajada Ishrat, **Member**
   Assistant Professor, CDOE

At the outset Convenor welcomed all the Members of the Official Language Implementation Committee. Dr. Govindaiah Godavarthi could not attend the meeting.

Thereafter the agenda items were taken up for discussion.

Item- 1. Review of the past activities of the Hindi Cell.

As desired by the Chairperson, the Hindi Officer briefed the members about past activities and achievements of the Hindi Cell.

- The committee was also informed that, a Circular related to section 3(3) of the Official Language Act, 1963 has been circulated in all the Departments and sections.
- It was noted that the Hindi Cell is preparing the notifications, orders, notices, circulars, standard forms etc. in bilingual form and uploading them on the University website from time to time.
- It was informed that the University magazine Al-Kalam is also published in Hindi.
- It was also informed that the Hindi website of the university is being updated regularly by the Hindi Cell.

Item- 2. Promotion of progressive use of official language Hindi in the University offices.

The Members were apprised of the implementation of the Annual Programme 2026-27 issued by the Department of Official Language, Ministry of Home Affairs, New Delhi. It was suggested that a circular be issued to all departments and sections to promote awareness of the Official Language (Hindi) and to ensure compliance with Section 3(3) of the Official Languages Act, 1963 in all office work. The Hindi Pragya and Hindi Parangat passed trainees were also requested to extend their cooperation in this regard.

The members suggested that, as per the Rule 5 of the Official Language Act, 1976, efforts should be made to reply in Hindi to the letters received in Hindi from the Govt. offices and other institutions, failing which it would be a violation of the rules.

The members suggested to increase the number of Hindi pages in the University in-house magazine, **Al-Kalam**.

Item- 3. To discuss on Hindi Diwas / Week / Fortnight.

The members suggested to celebrate Hindi Week-2026 from 10.09.2026 to 16.09.2026 and organize some online/offline programs/competitions for the employees/students, which are as under :

क्र.सं.S. No.	कार्यक्रम/ Events	तिथि/ Date
01.	हिन्दी सप्ताह पोस्टर का विमोचन / Release of Hindi Week Poster	10.09.2026
02.	स्लोगन लेखन, कविता पाठ प्रतियोगिता / Slogan Writing & Poetry Competition	11.09.2026
03.	हिन्दी निबंध/टिप्पण लेखन प्रतियोगिता / Hindi Essay/Noting Writing Competition	15.09.2026
04.	समापन सत्र/ Valedictory Session	16.09.2026

The members suggested that, through PPT, **"Best wishes for Hindi Diwas"** and quotes related to Hindi language should be displayed on the LED Screen near the main gate of the University.

Item- 4. Discussion regarding the Quarterly Progress Report.

All the members of the committee were informed that, Quarterly Progress Report upto March, 2026 has been sent to the Rajbhasha Vibhag, Ministry of Home Affairs and the process of seeking information from different departments/sections of the University for the report upto April - June, 2026 is in progress.

Item- 4. Any other item with the permission of the Chair.

- To encourage the promotion of the use of Hindi by providing information related to the implementation of Official Language Annual Programme 2026-27 in the offices/sections of all departments.

The meeting ended with a vote of thanks to the chair.

Hindi Officer
Member / Convenor
MANUU, Hyderabad

दिनांक 20.08.2026 को हिन्दी प्रकोष्ठ में आयोजित की गई राजभाषा कार्यान्वयन समिति की बैठक के छायाचित्र :







